PALOUSE PRAIRIE CHARTER SCHOOL
nurturing minds | inspiring leaders

APPLICATION FOR CERTIFIED AND NON-CERTIFIED SUBSTITUTE POSITIONS

Name of Applicant: _____ Application Date: _____
First *Middle* *Last*

Address: _____
Number, Apt, Street *City,* *State* *Zip*

Telephone #: _____ Alternate #: _____

Email: _____

Criminal History Check (fingerprinted) Status: State Sub List: Yes No
(circle one)

I am interested in subbing for: *(check all that apply)*

- ☐ K-2nd grade
- ☐ 3rd -8th grade
- ☐ Special Education
- ☐ Office
- ☐ Custodial services
- ☐ Food service

I am available on the following days: *(circle all that apply)* M T W TH F

Do you have a current and valid Idaho teaching credential/license: *(circle one)* Yes No Pending

Issuing State	Type of Certificate	Subject Area(s)	Date of Expiration

Note: Attach a copy of valid certificate to application

Educational Background & Other Training:

Formal Education	Institution	Major/Specialization	# Years Attended	Degree Earned
High School				
College/University				
Business School				
Vocational School				

In addition, please list other non-credit, night school, correspondence courses and other education or training you have had which may be relevant to the positions for which you are applying:

_____

_____

PPCS is a tuition-free public school of choice operating under a charter from the State of Idaho. We are an equal opportunity employer dedicated to nurturing a welcoming and academically challenging learning environment for all of our students.

PALOUSE PRAIRIE CHARTER SCHOOL

nurturing minds | inspiring leaders

Work History: List in order with your last (present) employer first.

1. Employer: _____ Address: _____

   Supervisor: _____Telephone: _____

   Reason for Leaving: _____ Position Held: _____

   Your Work/Duties: _____

2. Employer: _____ Address: _____

   Supervisor: _____Telephone: _____

   Reason for Leaving: _____ Position Held: _____

   Your Work/Duties: _____

3. Employer: _____ Address: _____

   Supervisor: _____Telephone: _____

   Reason for Leaving: _____ Position Held: _____

   Your Work/Duties: _____

References: Please list three (3) references that have first-hand knowledge of your ability to perform the type of work for which you are now applying. Include principals or supervisors with whom you are now working.

Name	Position	Contact Information

PALOUSE PRAIRIE CHARTER SCHOOL

nurturing minds | inspiring leaders

I hereby authorize Palouse Prairie Charter School to conduct any reference checks to obtain information relating to my application for employment. I am advised that the reference checks may include information on my character, general reputation, and personal characteristics, as well as job performance, as they relate to my ability to perform the job for which I am applying.

Signature _____ Date _____

Print Name _____

Have you ever been convicted, been given a suspended sentence, been given a withheld judgment, or pleaded "no contest" in regards to a felony? (circle one)

Yes No

If yes, please explain:

_____

_____

_____

_____

_____

_____

_____

Additional comments or other areas of interest:

_____

_____

_____

_____

_____

_____

_____

Persons hired as employees of the Palouse Prairie Charter School will be required to verify employment eligibility, as required by Title 8, United States Code, Section 1324A. A background check application (fingerprinting) is required per Idaho Code 33-130, at the employee's expense.

Palouse Prairie Charter School is an equal opportunity employer-educator. Applications from all qualified individuals are considered.