



# PALOUSE PRAIRIE CHARTER SCHOOL

nurturing minds | inspiring leaders

## COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission & values

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Palouse Prairie Educational Organization

**July 28, 2025 Time: 6:00 - 8:00 p.m.**

**Location: On-site at PPCS, with Google Meet Option**

**Google Meet joining info**

**Video call link: <https://meet.google.com/pqq-fjpy-xfe>**

**Or dial: (US) +1 361-248-9221 PIN: 949 910 080#**

**Public Comment:** Persons wishing to address the Board during public comment shall submit a request either in writing or via email to the Board chair ([chair@palouseprairieschool.org](mailto:chair@palouseprairieschool.org)) at least one day in advance of the meeting. The email should contain the person's name; whether they are a student, parent/guardian of a student, school employee, or person residing within PPCS's attendance area; and must reference the particular agenda item to which the public comment will relate. *All comments must be respectful, appropriate to whole-school business (ie: not focused on a specific student or teacher) and limited to three minutes if delivered verbally.*

## MEETING AGENDA

**Meeting called to order at:**

Attending:

Absent:

Public:

Note Taker:



	Agenda Item and Description	Discussion & Votes
1	<p><b>Welcome to public audience and guests (5 min)</b></p> <p><i>We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards, while reflecting the values of Palouse Prairie School for an inclusive, respectful, and supportive learning environment.</i></p> <p><i>We welcome members of the community as listeners and/or to make public comment. If you are attending via Google Meet, please make sure that your name is reflected on your screen correctly, so that we know who is attending.</i></p>	
2	<b>Approval of Agenda</b>	
3	<p><b>Presentations, Reports, Announcements</b></p> <p>3.1 Executive Director's Update</p> <p>3.2 Brief Board Committee Updates</p>	
4	<p><b>Approval of minutes:</b></p> <p>- June 23, 2025</p>	
5	<p><b>Public Comment Period (limit of 3 minutes per speaker)</b></p> <p><i>At this point in the agenda the Board will acknowledge receipt of any public comment submitted for inclusion in this meeting. Members of the public will have three minutes each to speak, and written comments will be summarized.</i></p>	
6	<p><b>Action Items</b></p> <p><b>6.1 Consent Agenda</b></p> <p><i>Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.</i></p> <ol style="list-style-type: none"> <li>1. May and June vendor transactions</li> <li>2. Vendor contracts</li> <li>3. Substitute pay rate SY25-26 \$125 (prorated as needed)</li> <li>4. Policies</li> </ol>	



- a. 3440 Student Fees, Fines, and Charges/Return of Property:  
Because the Empowering Parents grant program was eliminated during the last legislative session by Senate Bill 1142a, this update removes a paragraph about these funds. This is a recommended update to a recommended policy.
- b. 3525 Immunization Requirements: This year, the legislature passed House Bill 290, which codified existing requirements for immunizations for school children. This update removes language that is no longer relevant, given that the requirements are statutory and not set in administrative rule by the Department of Health and Welfare. Importantly, the code section combines the summary of immunization requirements and exemptions together in one place. The statute also updated information regarding students over 18, who are allowed to exempt themselves using a signed, written statement. As a reminder, all communication to parents and guardians regarding immunization requirements are required to be accompanied by a description of the available exemptions to those same requirements. This is a required update to a required policy.
- c. 4105 Public Participation in Board Meeting: As mentioned above in description of the updates to Policy 1500, Senate Bill 1007a removed a provision that limited required public comment to agenda items before the board. The district version of this update reflects that change and provides an option for the board to accept public comment on agenda items separately from those not related to items before the board for action or discussion. The district version of this update is a recommended update to a required policy. The update to the charter school version of this policy is a minor, optional update to improve its readability.
- d. 4600-P(1) Volunteer Assistance Procedures: This update brings this procedure into alignment with House Bill 224, which enacted a new state law on background checks. These edits also bring the policy into alignment with ISBA's recommendation that anyone who has unsupervised contact with students or who volunteers at the school regularly enough for such contact to become likely



	<p>should receive a background check. It also includes other edits for improved readability and grammar/usage. This is a recommended update to a recommended procedure.</p> <p>e. 7405 Public Works Contracting and Procurement: This update is based on Senate Bill 1118, which changes the dollar amount thresholds for different public works contracting processes. Specifically, it shifts the cost ranges for different purchasing practices higher, allowing the less complex processes for higher-cost contracts than they were previously allowed for. This is an optional update to a recommended policy.</p> <p>f. 7405P Procuring Public Works, Services, and Personal Property: These edits, like those to Policy 7405, are based on Senate Bill 1118 and adjust dollar amount ranges for required practices upward. However, these changes impact public works contracts and procurement more broadly. This is an optional update to a required procedure.</p> <p>g. 7407 Public Procurement of Goods and Services: These edits, like those to Procedure 7405P, are based on Senate Bill 1118 and adjust dollar amount ranges for required purchasing practices upward. This is an optional update to a recommended policy.</p> <p>h. 7408 Entering into Professional Service Contracts: Like the other updates to items in Section 7000, these edits raise the dollar amount thresholds required for different practices to bring them into alignment with new legislation. This policy and the updates to it relate to selection of public works professionals. This is an optional update to a recommended policy.</p> <p>5. Reschedule August Board Meeting to August 18, 2025</p>	
	<p><b>6.2 Financial Items</b></p> <ol style="list-style-type: none"><li>1. Food service pricing SY26</li><li>2. Federal funds update</li></ol>	
	<p><b>6.3 Board Officer Election:</b> (for reference: 1210-Qualifications, Terms and Duties of Board Officers)</p>	



<b>6.4 Acceptance of Board Resignation</b>	
<b>6.5 Discussion of Vacant Board Position</b>	
<b>6.6 Approve Board signers at Banner Bank:</b> Sara Beggs - keep, no change Ryan Lincoln - keep, no change Lauren Crawford - keep, no change Catherine Strickland - keep, no change Juan Albaitero - keep, no change Laura Heinse - keep, no change Mike Whiteman - keep, no change Tanya Snodgrass - keep, no change Malinda Ritts - remove Verity Lectka - remove, no longer on board Christine Gilmore - add, new board member	
<b>6.7 Approve Student/Family Handbook</b>	
<b>6.8 Swearing-in of New Board Members</b>	
<b>6.9 Select board meeting dates for SY24-25 - proposed: continue meeting on the fourth Monday of each month, with exceptions made for holidays.</b>	

**Meeting adjourned at:**

**2025-26 Board of Director**

Lauren Crawford, term 2023-2026

Ryan Lincoln, term 2023-2026

Catherine Strickland, term 2023-2026

Tanya Snodgrass, term 2024-2027

Malinda Ritts, term 2024-2027

Mike Whiteman, term 2024-2027

Christine Gilmore, term 2025-2028

Laura Heinse, term 2025-2028

Juan Albaitero, term 2025-2028