

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

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Palouse Prairie Educational Organization

Doing business as  
Palouse Prairie Charter School

November 18, 2019

Location: Palouse Prairie Charter School, 406 Powers Ave., Moscow ID.

Time: 6pm

**Meeting called to order at: 6:10 pm**

Attending: Juan A., Mike Connell, Amy Ball, Jessica Bearman, Jeneille Branen

Absent: Zac Crist, Jessica Long, Gabe Baker

Public: none in attendance

Note Taker: Jbear

1. Welcome to public audience and guests (5 min)
  - No guests in attendance at this meeting
  
2. Approval of Agenda - **Motion by Mike, Second: Juan; approved by all**
  
3. Presentations & Reports
  - 3.1 Directors Report
    - State safety inspection Wednesday
    - Bomb threat at MMS on Friday - continuing need to ensure that PPCS is on the distribution list for emergency notification.
    - Today was first round of RTI (response to intervention) data review. RTI team met with each teacher with data. Documented all interventions since October. Identified kids who would benefit from behavioral+academic intervention with Jessie.
    - Quail Call included a letter from Jeneille about our financial situation and fundraising needs. This will be an approximately monthly communication from Jeneille on special topics of concern.
    - Our bus bill is higher than anticipated (\$30,000 annually) and potential for advocating for a reduced rate -- explore whether board could write a letter?
  
  - 3.2 Report from ISBA Conference:

- Jessica, Jeneille, and Amy reviewed the sessions they attended at the ISBA Conference. Notes can be found at:  
[https://docs.google.com/document/d/1x5iFJ8c5PBYdex1KAdMN5hsnoDpUbhEfh\\_jb4x0u4Ik/edit](https://docs.google.com/document/d/1x5iFJ8c5PBYdex1KAdMN5hsnoDpUbhEfh_jb4x0u4Ik/edit)

#### 4. Announcements

- 4.1 Winter Art and Adventure Auction, Dec. 13th - very important that board members attend

#### 5. Approval of Minutes

- 5.1 Approval of Minutes from 10-28-19 Board Meeting

- **Juan moved; Mike seconded - all approved**

#### 6. Public Comment Period (limit 15 minutes) --- NO Public Comment

#### 7. Action Items

##### 7.1 Consent Agenda

##### *7.1 Approve October 19 Financial Statements*

- **Motion to approve: Jessica; Second: Juan - all voted to approve**

##### 8.1 Clubs Policy 3225: Community Participation, Overnights, Discipline

- Insurance covers high school students to participate as long as board has policies to govern how they participate.
- Specify community “youth” and name the ages/grades (grades 6-12). Older students, community members, UI students, etc. participate as *volunteer mentors* - this means that they have the skills and commitment to support our students in climbing. Primary purpose of climbing club is to for our students
- Discipline - Jeneille will revisit discipline plan to make sure that consequences are clear. This policy can be revised for voting at our next meeting.
- Trips -
  - Add line stating that extracurricular travel follows the travel policy for the school -
- Students’ eligibility for extracurricular activities - academic and behavioral criteria. Three infractions can result in suspension.

**Mike moved; Juan seconded -- and all approved policy 3225**

##### 8.2 Transportation Policy 8180: Updates and Approval

- Clarify that “school bus” brings students to and from school. Our bus is a

school vehicle.

**Juan moved; Mike seconded, and all approved revised policy 8180**

8.3 Strategic Plan --

- The board briefly reviewed the draft strategic plan and agreed to revisit more deeply in January once everyone has had a chance to review more fully.
- Key questions for consideration in January
  - What's missing?
  - What are the specific activities and tactics over the next three years?
  - What is an appropriate vision statement?
- This spring, strategic plan will be sent back to school community for review and finalized.

**8.3 Director Review Process**

- Best practice is to do a mid-year review or check-in, but not required by law.
- Tie evaluation to job expectations and make sure we're having conversations about job performance and where we would like to see Jeneille put her effort.
- Find a good model for assessing a Charter Administrator
- Use December meeting to workshop this --

**8.4 Review December Board Work Assignments**

**Meeting adjourned at 8:10 pm.**

**2019-2020 Board of Directors**

Jessica Long, term expires 2020

Amy Ball, term expires 2021

Zac Crist, term expires 2021

Jessica Bearman, term expires 2021

Gabe Baker, term expires 2021

Juan Albaitero, term expires 2022

Mike Connell, term expires 2022