

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization

Doing business as
Palouse Prairie Charter School
Business Meeting

September 23, 2019

Location: Palouse Prairie Charter School, 406 Powers Ave., Moscow ID.

Time: 6pm

Meeting called to order at: 6:06 p.m.

Attending: Jessica Long, Jessica Bearman, Zac Crist, Gabe Baker, Amy Ball, Mike Connell, Juan Albaitero, Jeneille Branan, Debbie Berkana

Absent: Rusty Vineyard

Public: Renee Hill, Greg Pierce

Note Taker: Jessica Long

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda

Amy Ball proposed to move agenda item 8.4 up for discussion before agenda item 8.2. With this change, Jessica Bearman moved to approve the agenda, Mike Connell seconded the motion, passed by unanimous vote.

3. Presentations & Reports

3.1 Director's Report

Jeneille Branen presented her director's report. Jeneille and Debbie are still addressing some issues with the new building, including trying to figure out snow removal. The teachers are using a new testing resource called I station. The testing program is getting good reviews with the K-5 teachers that have used it. The teachers are using a new information program for parents called Class Tag. Fifteen families showed up for the EL information night. There was a great turnout at the back-to-school BBQ. Martha visited to assist with the school work plan. A Positive Behavior Intervention Support representative will be visiting the school.

4. Announcements: Special Board Meeting September. 30, Board Retreat Sept 29th

There will be a special board meeting on September 30th to go over our annual audit. The Board retreat will be held on Sunday, September 29th.

5. Approval of Minutes

5.1 Approval of Minutes from 8-19-19

Jessica Bearman moved to approve the Minutes, Mike Connell seconded the motion, passed with one abstention.

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

Renee Hill thanked the Board and expressed her appreciation for their service.

7. Action Items

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.1 A Approve July 2019 Financial Statements

7.1 B Approve August 2019 Financial Statements

7.1 C Approve June 2019 Vendor Transactions

7.1D Approve Increasing Substitute Pay to \$95 if the Substitute is Certified

Zac Crist moved to approve the Consent Agenda, Gabe Baker seconded the motion, passed by unanimous vote.

8.1 Accept Resignation of Russell Vineyard from the PPCS Board

Mike Connell moved to accept the resignation of Russell Vineyard, Zac Crist seconded the motion, passed by unanimous vote.

8.2 MOSS Trip for 5th Grade

Jeneille Branen presented a request to move the MOSS trip to the 5th grade and have a different trip for the 6th grade class. For this school year, both the 5th grade class and the 6th grade class will go to MOSS. The 6th graders will go in May, and the 5th graders will go in January. In future years, the 6th graders will have a different trip.

Jessica Bearman moved to allow the 5th grade class to go to MOSS for their annual trip, Mike Connell seconded the motion, passed by unanimous vote.

8.3 Ribbon Cutting Ceremony

Amy Ball announced that a ribbon cutting ceremony for the new school building will take place on October 25th from 5:00 to 7:00 p.m. The Board discussed various details of the event.

8.4 First Reading of Revised Policy 3225

The Board conducted the first reading of revised policy 3225 regarding student clubs. Amy Ball shared comments she received from one staff member about the proposed policy. Concerns were raised about increased costs, increased administrative obligations for staff running clubs, and deterrence for students that cannot obtain physical examinations to approve them for participation in the clubs. Concerns were also raised about doing a risk assessment for each club; Amy Ball explained that staff were already required to do a risk assessment for their clubs.

Renee Hill and Greg Pierce shared their comments and concerns about the revised policy. They also discussed allowing middle school students from other schools and high school students to participate in the climbing club. Amy Ball clarified that we have to provide access to any kids that meet our age requirements per state law. The Board then discussed allowing former PPCS students (now high school students) to participate in climbing club as volunteers/mentors.

The Board discussed the various concerns raised and considered ideas to address those concerns. Additional questions were raised regarding insurance coverage, whether outdoor activities would be permitted, the amount of fees

charged for the club, and what amount would trigger the staff member's obligation to submit a proposed budget and subsequent accounting.

8.5 Review Student Achievement Data

Jeneille Branen presented student achievement data to the Board. The Board reviewed the student achievement data and set goals for the continuous improvement plan.

8.6 Strategic Planning Process

Jeneille Branen explained that it is time to begin the strategic planning process; this is something that must be done every 3 years. The Board will begin this process at the board retreat. We also need to appoint one board member to serve on each committee. The committee assignments will be completed at the board retreat.

8.7 Board Meeting Dates

Amy Ball requested that the Board move its meetings from the 3rd Monday to the 4th Monday of each month. The Board consented. Amy Ball will send out new meeting dates to the Board.

Meeting adjourned at 8:06 p.m.

2018-2019 Board of Directors

Jessica Long, term expires 2020

Amy Ball, term expires 2021

Zac Crist, term expires 2021

Jessica Bearman, term expires 2021

Gabe Baker, term expires 2021

Juan Albaitero, term expires 2022

Rusty Vineyard, term expires 2022

Mike Connell, term expires 2022