

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

---

Palouse Prairie Educational Organization

Doing business as  
Palouse Prairie Charter School  
Business Meeting

August 19, 2019

Location: Palouse Prairie Charter School, 406 Powers Ave., Moscow ID.

Time: 6pm

**Meeting called to order at:**

Attending:

Absent:

Public:

Note Taker:

1. Welcome to public audience and guests (5 min)

*We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.*

*Board Members will now introduce themselves.*

*Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.*

2. Approval of agenda M: Jessica Bearman S: Mike Connell

3. Presentations & Reports

3.1 Director's Report

- JB shared Niche rankings (#1 public school in Idaho), Idaho Education News rankings (15th in Idaho)
- Share with newspapers - press release (JBear will write)
- Lost americorp funding for positions so working on alternatives. Good candidates for para-professional positions.
- Haven't yet had a chance to seed the playground area. Considering next steps around surfacing for the playground.

- Purchased a storage container for extra chairs and other excess materials.
- Enrollment is at 194 - including 10 new middle school students
  - Could survey new (or all) families to find out where they learned about PPCS

### 3.2 Development Committee Report

- Still seeking funding for playground:
  - Did not receive Laura Moore Cunningham grant for \$68,000
  - May still be in the running for Kaboom -- waiting to find out
  - Submitted a letter of inquiry to Lewis Clark Valley Healthcare Foundation and will find out if we are invited to submit a full proposal.
- Naming opportunities - JBear and JB to make decisions about plaques and bricks.

### 4. Announcements: Special Board Meeting Oct. 30

### 5. Approval of Minutes

5.1 Approval of Minutes from 4-2-19 M: JBear S: Gabe A: Mike and Juan

5.2 Approval of Minutes from 5-16-19 M: JBear S: Zac A:Gabe, Mike, Juan

5.3 Approval of Minutes from 6-17-19 M: JBear S: Zac A:Gabe, Mike, Juan

5.4 Approval of Minutes from 7-22-19 M: Zac S:JBear A: Gabe, Mike, Juan

### 6. Public Comment Period (limit 15 minutes)

*At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.*

### 7. Action Items

7.1 Approve PPCS Emergency Management Plan M: JBear S: Mike

- Besides making sure we are using a common language with local responders and district, the plan is complete and has been reviewed by Fire Marshall.

7.2 Consent Agenda M: Gabe S: Mike

*Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.*

~~7.1 A Approve PPCS Emergency Management Plan~~ -removed from consent Agenda

- 7.1 B Approve PPCS Staff Handbook
- 7.1C Approve PPCS Family Handbook

## 8.2 Discuss Policy 3225, Student Clubs

- Insurance
  - Protects PPCS in all activities that are part of the school
  - Personal medical policies would respond to any injuries from risky activities
  - Distinguish between athletic clubs (yoga, climbing) and clubs (chess, coding, etc)
  - Can we require students to have medical insurance in order to participate?
- Allowing students from other schools to participate?
  - Yes if appropriate age as part of Idaho's dual enrollment program
  - Copy the same policies as the district Middle School, including criteria, academics, insurance, etc.

### **Board proposal:**

#### *1. PPCS clubs that are athletic in nature (climbing, yoga, running, or others) require:*

- Sports physical
- Proof of Insurance
- Academic proficiency
- Concussion and behavior forms
- Other criteria TBD by PPCS, such as commitment, safety, etc.

#### *2. Volunteer Criteria*

- Faculty in charge of clubs can use outside volunteers, following our current volunteer policy.

#### *3. Financial structure:*

- Club faculty determine fees and pay themselves from those fees. Present budget to school Director for approval.
- Scholarships to enable all students to participate

## 8.3 Discuss Back to School Night

- Jessica B. and Zac will open the BTS night then introduce Jeneille.
- Think about the right message for raising funds for playground
  - Succinct and positive
  - Come together to plan
  - We are continuing to seek funds - need your help (join committee)
  - Plans in the meantime

- Establish playground committee -
  - Purpose: make plans (if we do or don't get money)

8.4 Discuss Board Retreat - September 7 (Saturday)

- Branding - how do we do a better job promoting our school in ways that can be understood that motivate and inspire.

**Meeting adjourned at 8:08pm.**

**2018-2019 Board of Directors**

Jessica Long, term expires 2020

Amy Ball, term expires 2021

Zac Crist, term expires 2021

Jessica Bearman, term expires 2021

Gabe Baker, term expires 2021

Juan Albaitero, term expires 2022

Rusty Vineyard, term expires 2022

Mike Connell, term expires 2022