

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization

Doing business as
Palouse Prairie Charter School
Business Meeting

December 16, 2019

Location: Palouse Prairie Charter School, 406 Powers Ave., Moscow ID.

Time: 6pm

Meeting called to order at: 6:08 p.m.

Attending: Amy Ball, Jessica Bearman, Zac Crist, Juan Albaitero, Mike Connell, Jessica Long, Jeneille Branen

Absent: Gabe Baker

Public: Jeff Lonneker

Note Taker: Jessica Long

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of Agenda

Mike Connell identified a typo on the Agenda – date should be December 16th, not December 18th. With this correction, Jessica Bearman moved to approve the Agenda, Juan Albaitero seconded the motion, passed by unanimous vote.

3. Presentations & Reports

3.1 Director's Report

Jeneille Branen presented her Director's report. We will be closing on the loan before the end of the year. They are also finalizing the costs for the playground. They are working on advertising for the lottery, with separate advertising targeted for K-5 and middle school students. A representative from Positive Behavior Intervention was at the school to work with staff and students. He praised Jeneille for the kindness shown to him by our students. The 4th graders will be presenting their project on behalf of the Humane

Society of the Palouse on Wednesday from 6:30 to 8:00 at the 1912 Center. Jeneille is currently doing mid-semester observations. The parking lot and sidewalks are very icy. Unfortunately, we cannot put salt on them because the surfaces are too new, and the salt will damage them. They are looking into the costs of using de-icing chemicals.

3.2 Development Report

Jessica Bearman presented on behalf of the Development Committee. PPCS raised more than \$5,000 on Giving Tuesday; this money was sufficient to pay for repairs to the bus. PPCS raised more than \$6,000 at the Winter Celebration; this money, and a \$2,500 grant from the Walmart Foundation, will be used toward the new playground. The annual fundraising letter will go out to families this week. PPCS has an exhibit up at the 1912 Center showing our students' work over the past 10 years. The exhibit will be on display through mid-January.

3.3 Wellness/Landscaping Report

Juan Albaitero presented on behalf of the Wellness Committee. The committee is working on the designs for the new playground. Jen Elliott has been the primary designer. Mark Solomon has expressed an interest in helping to build the new playground.

4. Announcements

None.

5. Approval of Minutes

5.1 Approval of Minutes from 11-18-19 Board Meeting

Juan Albaitero moved to approve the minutes, Jessica Bearman seconded the motion, passed with two abstentions.

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

Jeff Lonaker discussed the recent outbreak of lice in the K-2 grades and asked the Board to reconsider the school policy surrounding lice. Currently, PPCS prohibits children from attending school if they have live lice. However, the Moscow School District has a policy in which children cannot attend school if they have nits or live lice.

7. Executive Session *The PPCS Board will hold an executive Session Pursuant to Idaho § 74-206(1): (b)*

Amy Ball, Jessica Bearman, Mike Connell, Zac Crist, Jessica Long, and Juan Albaitero each moved to go into executive session. The Board went into executive session at 6:45 p.m. Amy Ball, Jessica Bearman, Mike Connell, Zac Crist, Jessica Long,

and Juan Albaitero each moved to leave executive session. The Board left executive session and went back into open meeting at 7:01 p.m.

8. Action Items

8.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

8.1 a) Approve November 19 Financial Statements

8.1 b) Approve Wellness Policies 8200-8205, 8210

8.1 c) Approve Climbing Club Risk Management Plan

Zac Crist moved to approve the Consent Agenda, Juan Albaitero seconded the motion, passed by unanimous vote.

8.2 Increase in Health and Dental Premiums for 2020

The costs of medical and dental insurance premiums have gone up: 24% for medical and 2% for dental. Previously, the Board had approved paying \$450 per month for premium costs. Jeneille requested that the Board increase this amount to \$475; Debbie has confirmed that the budget allows PPCS to pay this increased amount. Jessica Bearman moved to increase the premium amount to \$475, Mike Connell seconded the motion, passed by unanimous vote.

8.3 Policy 5120 PERSONNEL: Equal Employment Opportunity and Non-Discrimination

The Board discussed adding “gender identity or expression” to our Equal Employment Opportunity and Non-Discrimination policy. Juan Albaitero moved to amend the policy to include “gender identity or expression”, Jessica Bearman seconded the motion, passed by unanimous vote.

9. Board Workshop

9.1 Revise Director Review Criteria and Rubric

The Board engaged in a workshop to review and suggest revisions to the Director Review criteria and rubric.

Meeting adjourned at 8:13 p.m.

2019-2020 Board of Directors

Jessica Long, term expires 2020

Amy Ball, term expires 2021

Zac Crist, term expires 2021

Jessica Bearman, term expires 2021

Gabe Baker, term expires 2021

Juan Albaitero, term expires 2022

Mike Connell, term expires 2022