

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization

Doing business as
Palouse Prairie Charter School
Business Meeting

January 27, 2020

Location: Palouse Prairie Charter School, 406 Powers Ave., Moscow ID.

Time: 6:00pm

Meeting called to order at: 6:06 p.m.

Attending: Amy Ball, Jessica Long, Zac Crist, Jessica Bearman, Gabe Baker, Juan Albaitero, Mike Connell, Jeneille Branen, Debbie Berkana

Absent: None.

Public: Mark Solomon, Jen Elliott

Note Taker: Jessica Long

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of Agenda

Amy Ball requested the addition of Item 3.2 - director's report. With this addition, Mike Connell moved to approve the agenda, Jessica Bearman seconded the motion, passed by unanimous vote.

3. Presentations & Reports

3.1 Presentation of Playground Proposal

Jen Elliott and Mark Solomon presented their proposal for the PPCS playground. A small group has been working on the playground design, but has concerns about safety and sustainability. Elliott proposed contracting with Learning Landscapes LLC in Portland, OR for design consultation and safety compliance. The board viewed designs from the company and reviewed the preliminary budget for the project. It was noted that the preliminary budget does not include grading and surface materials or an irrigation system. The board expressed support for the project and for contracting with Learning Landscapes.

3.2 Director's report

Jeneille Branen presented her director's report. The third grade class presented to the Parks Commission; the Commission voted to install their display on physics and play at a city park. The 5th grade trip to MOSS was canceled due to weather. They will try to find another trip to replace this one. Erin Corwine, Jessie Dahlin and Jeneille will be attending an EL leadership conference. The blood drive will be taking place this Friday. Jeneille also discussed enrollment.

4. Announcements

None.

5. Approval of Minutes

5.1 Approve Minutes from 12/19/2019 Board Meeting

Jessica Bearman moved to approve the Minutes, Juan Albaitero seconded the motion, passed with one abstention.

5.2 Approve Minutes from 1/13/2020 Board Meeting

Gabe Baker moved to approve the Minutes, Juan Albaitero seconded the motion, passed with two abstentions.

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

None.

7. Action Items

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.1 A Approve December Financial Statements

Juan Albaitero moved to approve the consent agenda, Zac Crist seconded the motion, passed by unanimous vote.

7.2 Board Oath and Swearing In

All board members took an oath of office per policy number 1120P.

7.3 Approve Contract for Playground Construction and Design

Jessica Bearman moved to approve the contract with Learning Landscapes to help design and provide construction support for the playground, and authorized paying up to \$9,000 for their services. Juan Albaitero seconded the motion. Passed by unanimous vote.

7.4 Plan for Donor Recognition Bricks

The board discussed ideas for the donor recognition bricks, and suggested having the Wellness/Landscape Committee develop a plan for where the bricks will go as part of the new playground space.

7.5 Annual Report from PCSC

We received our draft annual report from the Public Charter School Commission. Debbie Berkana and Jeneille have responded to the Commission regarding the rankings and finances. The board discussed various components of the draft report. Jessica Bearman offered to write a letter to the Commission on behalf of the board.

7.6 Recruitment and Marketing

The board discussed various strategies to help increase enrollment, including soliciting the help of PPCS parents with marketing backgrounds and various ways to debunk some of the myths surrounding PPCS. The board also discussed various advertising strategies and the need to have PPCS families to share their experiences in our community.

7.7 Board Survey Results

The board reviewed the survey results and discussed strategies for improving board member experiences. The board also discussed the need to recruit new board members; Amy Ball and Jessica Long will be ending their terms this year. We can have up to 9 board members.

Meeting adjourned at 8:50 p.m.

2019-2020 Board of Directors

Jessica Long, term expires 2020

Amy Ball, term expires 2021

Zac Crist, term expires 2021

Jessica Bearman, term expires 2021

Gabe Baker, term expires 2021

Juan Albaitero, term expires 2022

Mike Connell, term expires 2022