

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization

Doing business as
Palouse Prairie Charter School
Business Meeting

June 17, 2019

Location: 1912 Center, Fiske Room, 412 E 3rd St., Moscow ID.

Time: 6pm

Meeting called to order at: 6:06 p.m.

Attending: Jessica Long, Jessica Bearman, Gabe Baker, Amy Ball, Juan Albaitero, Rusty Vineyard, Debbie Berkana

Absent: Brittany Cooper, Michael Connell

Public: None

Note Taker: Jessica Long

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda

Item 5.2 was removed from the agenda. With this change, Jessica Bearman moved to approve the agenda, Gabe Baker seconded the motion, passed by unanimous vote.

3. Presentations & Reports

3.1 Directors Report

Debbie Berkana presented the Director's report on behalf of Jeneille Branen.

Greg Pierce was nominated for the EL Education Klingenstein Teacher award. Bebekka Boysen-Taylor was nominated for the Idaho Teacher of the Year award. ISAT test scores are still being compiled but PPCS tested very high. Staff were able to move out of the old facility in 3 days. Golis provided 3 storage trailers so now everything is out of the old facility. The staff had 2 productive days with Martha Martin, our school designer.

3.2 Facilities Report

The office is in the process of moving to the new facility. The surplus sale is coming up. Juan Albaitero is leading the work on the old facility; it must be returned to its original condition by the end of the month. The architecture team took down the temporary walls in the old facility, Golis patched holes in the walls, and the fencing has been removed. The portable classroom will be delivered June 28th. We have ordered the flooring for the multi-purpose room, and we had enough money left over in the contingency fund to purchase a water bottle fill station and a shed to store the adventure gear. We still need to finish the parking lot and hydro-seed.

4. Announcements

None.

5. Approval of minutes

5.1 Approve minutes from: 5/20/2019

Debbie Berkana proposed changes to the minutes. With these changes, Jessica Bearman moved to approve the minutes, Gabe Baker seconded the motion, passed by unanimous vote.

5.2 Approve minutes from: 5/16/2019

Removed from the agenda.

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

None.

7. Action Items

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.1 A Approve May 2019 Financials

7.1 B Approve List of Items for Surplus

7.1 D Approve Teacher Contracts for 19/20 School Year

7.1E Approve Executive Director Contract for 19/20 School Year

Gabe Baker moved to approve the Consent Agenda, Zac Crist seconded the motion, passed by unanimous vote.

7.2 Receive and Accept Board Elections Results

Amy Ball presented the election results. 39 families voted. Juan Albaitero, Rusty Vineyard and Michael Connell were elected to the Board. Zac Crist moved to accept the election results, Gabe Baker seconded the motion, passed by unanimous vote.

7.3 Approve FY 20 Budget

Debbie Berkana presented the revised budget. The 5th grade teacher was changed to a .8 FTE, and the middle school teacher was changed to a .51 FTE. With these changes, Zac Crist moved to approve the budget, Jessica Bearman seconded the motion, passed by unanimous vote.

7.4 Approve Bonuses for Executive Director and Business Manager

Zac Crist informed the board that we ended the year with a positive balance. Zac suggested that we give bonuses to Jeneille and Debbie for all of their work this year. Zac moved to give a \$5,000 bonus to Jeneille, and a \$3,000 bonus to Debbie, Jessica Bearman seconded the motion, passed by unanimous vote.

7.5 Discuss Action on Hansen Letter Regarding Parking Lot Lease

The Board discussed a letter received from Hansen regarding PPCS's right to use spaces in the parking lot of the dentist office, and PPCS's obligation to repair the fence between the dentist office and the school. Jessica Long will draft the release of the right to use the parking spaces and record it with the County Recorder. Amy Ball will talk with Tim Brown about the repair of the fence and the Boundary Agreement.

7.6 Discuss Clubs Policy

The Board discussed PPCS clubs and whether the clubs should be open to non-PPCS students and/or former PPCS students. The Board raised concerns about liability and insurance coverage. Zac Crist and Debbie Berkana agreed to look into the issue further with our insurance company.

8 Board Workshop

8.1 Prepare for Annual Meeting and Board Retreat

The Board discussed the annual meeting and the board retreat.

For the retreat, the person who led the training in May has offered to come to the retreat. The board discussed different days for the retreat, and tentatively agreed to a retreat on either September 7th or September 8th.

At the annual meeting in July, board members will select officer positions and committee assignments. Amy Ball discussed the different officer positions and committees. The board will also set the board meetings for the 2019-2020 year. Board members tentatively agreed to keep the meetings on Mondays.

Meeting adjourned at 7:40 p.m.

2018-2019 Board of Directors

Brittany Cooper, term expires 2019

Jessica Long, term expires 2020

Amy Ball, term expires 2021

Zac Crist, term expires 2021

Jessica Bearman, term expires 2021

Gabe Baker, term expires 2021