

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization

Doing business as
Palouse Prairie Charter School
Business Meeting

January 28, 2019

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Time: 6pm

Meeting called to order at: 6:06 p.m.

Attending: Amy Ball, Jessica Bearman, Tiffanie Braun, Brittany Cooper, Gabe Baker, Jeneille Branen, Jessica Long, Zac Crist

Absent: Robert Wilson

Public: None

Note Taker: Jessica Long

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda

Tiffanie Braun moved to approve the agenda, Brittany Cooper seconded the motion, passed by unanimous vote.

3. Presentations & Reports (45 minutes)

3.1 Directors Report

Jeneille Branen presented her Director's Report. The 4th graders were selected to participate in a NAPE assessment. The assessment will be compared

nationally. The film “Blooming Culture” will be playing at the Backcountry film festival on Wednesday. It will also be playing at community circle. Renee Hill is trying to raise money to fund the project for three years. The 7th graders presented their soil research at the Food Summit, while the 5th graders tabled for their fundraiser. Greg Pierce and Renee Hill took 10 middle school students to a climbing competition in Boise.

3.2 Facilities Report

Jeneille Branen presented on behalf of the Facilities Committee. Construction of the new facility is progressing; they have picked carpet and paint. Our ability to spend contingency funds is on hold because we did not receive the \$150,000 Louis Calder grant.

3.3 Development Committee Report

Tiffanie Braun and Jessica Bearman reported on behalf of the Development Committee. Donations have decreased; there is concern about donor fatigue.

Jessica Bearman discussed grants we are pursuing. We are waiting to hear back from the Louis Calder foundation about whether we can reapply for the grant. We are pursuing a \$30,000 grant through Honda for science equipment, and a \$15,000 grant through Kaboom for playground equipment. The grant with Kaboom would be a matching grant. The Moscow School District is also looking into a farm-to-table grant that we could be a part of.

For fundraising, we are trying to organize small events hosted by families, and an event at the new facility. Jeneille is putting together a letter to families with an update on construction and the financial challenges of funding the new facility.

4. Announcements

None.

5. Approval of minutes (5 minutes)

5.1 Approve minutes from: 12/7/2018

Gabe Baker moved to approve the Minutes, Jessica Bearman seconded the motion, passed by unanimous vote.

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

None.

7. Action Items (75 minutes)

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.1A Approve December 2018 Financial Statements

7.1 B Approved Revised Policies 3295/3295P Hazing, Harassment, Intimidation, Bullying, Cyber Bullying, Menacing

Item 7.1B was removed from the Consent Agenda for further discussion. Jessica Bearman moved to approve the Consent Agenda, Zac Crist seconded the motion, passed by unanimous vote.

The Board discussed item 7.1B and the changes recommended to encompass behavior by third parties. Gabe Baker moved to approve with the recommended changes, Tiffanie Braun seconded the motion, passed by unanimous vote.

7.2 Accept Resignation of Carole Bogden from PPCS Board

Zac Crist moved to accept the letter of resignation from Carole Bogden, Brittany Cooper seconded the motion, passed by unanimous vote.

7.3 Discuss Filling Board Vacancy

The Board discussed whether to fill the board vacancy created by Carole Bogden's resignation. The Board will seek out individuals to fill the position until the next Board election.

7.4 First Reading of Suicide Prevention Policy

The Board discussed the Suicide Prevention policy as we currently do not have one. The Board raised concerns about having medical and mental health

professionals available. Other Moscow public schools would share counselors and support. Amy Ball will find a number for the policy.

7.5 Consider Bid on Portable Classroom offered by Gem Innovation Schools

Zac Crist presented on portable classrooms for sale in Pocatello. At this point, it is not an option to purchase new portable classrooms; we cannot fold those costs into the loan. There are used portable classrooms for sale in Pocatello, which Ben thinks would work here with about \$3,000 in costs. The Board will continue looking into whether purchasing and moving these portable classrooms is in option.

7.6 Alumni Engagement Policy

Jeneille Branen discussed an alumni engagement plan. We would invite 5th grade and middle school families to an event to hear alumni talk about their experiences in high school. Jeneille would also gather academic data about how our alumni perform in high school. Jeneille discussed the idea of having alumni give a presentation to middle schoolers on preparing for high school. The Board discussed whether we could create a video for middle schoolers. The Board discussed reasons 5th graders are leaving to attend the middle school, and brainstormed ideas for how to keep middle school students here at PPCS.

7.7 Board Training Opportunities with ISBA

Amy Ball discussed board training opportunities through the ISBA. The Board reviewed the available trainings, and selected the training on effective communications.

7.8 Review Board tasks for February

Jessica Long will begin planning for board elections. Jessica Bearman and Gabe Baker will look into playground equipment in connection with the Kaboom grant. Jeneille Branen will send a letter to the school community with an update on construction and financing. Amy Ball will reach out to Carole Bogden about the budget for required landscaping.

Meeting adjourned at 7:26.

2018-2019 Board of Directors

Brittany Cooper, term expires 2019

Tiffanie Braun, term expires 2019

Jessica Long, term expires 2020

Carole Bogden, term expires 2020

Robert Wilson; term expires 2020

Amy Ball, term expires 2021

Zac Crist, term expires 2021

Jessica Bearman, term expires 2021

Gabe Baker, term expires 2021