

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie Charter School
Business Meeting

October 22, 2018

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Time: 6pm

Meeting called to order at: 6:08 p.m.

Attending: Amy Ball, Carole Bogden, Tiffanie Braun, Brittany Cooper, Gabe Baker, Jessica Bearman, Jeneille Branen, Debbie Berkana

Absent: Robert Wilson, Zac Crist

Public: None

Note Taker: Jessica Long

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda

Item 5 and Item 7.1D removed from the agenda. Tiffanie Braun moved to approve the agenda, Gabe Baker seconded the motion, passed by unanimous vote.

3. Presentations & Reports (30 minutes)

3.1 Directors Report

Jeneille Branen presented her director's report.

As of October 11th, PPCS is officially credentialed!

The construction of the new facility is progressing. The street and cul de sac are in, the walls are up, and the tresses are going up tomorrow. The 7th grade crew is studying the soil on the construction site. The 8th grade crew is using the construction for math equations.

Students from last year's 3rd grade crew presented a poster on their "Confluence of Cultures" expedition last week. The expedition was also featured in EL's national newsletter and on their website.

The 3rd grade crew is doing an expedition on force and motion. For their final project, they will design the new playground spaces. They are working with UI architecture students on the designs.

A professor at the Lionel Hampton School of Music is working with the 1st grade crew to include music in their curriculum through a study of tools.

Rebekka Boysen-Taylor was recently recognized as one of the Frederick Douglas 200.

Members of the Parent Crew are working on clearing out the warehouse. They will be having a book sale this Saturday, and have developed a plan for disposing of items. Debbie Berkana and Jeneille Branen are determining what items need to be sold under our surplus policy, and are requesting a special board meeting this Friday to approve the list of items to be sold.

The school is interested in purchasing new PE equipment, and will look into grants to fund this purchase.

We have a good candidate to substitute for Erin Corwine when she begins her maternity leave. We still have not filled the Americorps position.

Upcoming events: warehouse sale, Martha is visiting next week, November 2nd is parent/teacher check in, and Michael Mastro is being sentenced tomorrow.

3.2 Facilities Report

Amy Ball presented on behalf of the Facilities Committee and reported that construction is progressing and going smoothly.

4. Announcements

None.

5. Approval of minutes (5 minutes)

5.1 Approve minutes from: 9/24/2018

Tabled.

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

None.

7. Action Items (60 minutes)

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.1A Approve September 2018 financial statements

7.1B Approve Policy 5700

7.1 C Approve Policy 5400 and 5411

7.1D Approve Policy 3080

Item 7.1C removed from the Consent Agenda for further discussion.

Carole Bogden moved to approve the Consent Agenda, Tiffanie Braun seconded the motion, passed by unanimous vote.

Item 7.1C. The Board discussed proposed revisions to Policy 5400 and 5411 regarding leave sharing. Currently, the two policies conflict regarding the number of days available for leave sharing. Brittany Cooper moved to approve Policy 5400 and 5411 as revised, Gabe Baker seconded the motion, passed by unanimous vote.

7.2 Discuss Annual Fundraising Letter and Campaign

The Board reviewed the annual fundraising letter and provided comments. Goal to have letter out the week of November 12th.

Upcoming events: Facebook campaign for giving Tuesday, and winter celebration on December 8th.

7.3 Discuss Board Calendar and Work Plan

The Board reviewed the calendar and work plan, and discussed tasks for November. Zac Crist will present a new 5-year budget projection. Zac Crist and Debbie Berkana will work on the ISBA policy updates pertaining to financial management (7000 series). Amy Ball and Jessica Long will work on creating bussing policies.

8. Workshops (30 minutes)

None.

Meeting adjourned at 6:57 p.m.

2018-2019 Board of Directors

Brittany Cooper, term expires 2019

Tiffanie Braun, term expires 2019

Jessica Long, term expires 2020

Carole Bogden, term expires 2020

Robert Wilson; term expires 2020

Amy Ball, term expires 2021

Zac Crist, term expires 2021

Jessica Bearman, term expires 2021

Gabe Baker, term expires 2021