

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie Charter School
Annual Meeting

August 27, 2018

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Time: 6pm

Meeting called to order at: 6:08 p.m.

Attending: Amy Ball, Jeneille Branen, Jessica Long, Carole Bogden, Gabe Baker, Zac Crist, Brittany Cooper, Jessica Bearman, Debbie Berkana, Tiffanie Braun

Absent: Robert Wilson

Public: Rhonda Brooks

Note Taker: Jessica Long

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda

Brittany Cooper moved to approve the agenda, Zac Crist seconded the motion, passed by unanimous vote.

3. Presentations & Reports (15 minutes)

3.1 Facility Update

Amy Ball presented a update on our new facility. We have closed on our construction loan with P1FCU, and constructed has commenced. May 9, 2019 is the estimated completion date.

4. Announcements

None.

5. Approval of minutes (5 minutes)

5.1 Approve minutes from: 8/8/2018

Jessica Bearman moved to approve the minutes from the August 8, 2018 board meeting, Gabe Baker seconded the motion, passed with 3 abstentions.

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

None.

7. Action Items (90 minutes)

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.1A Approve Allwest Testing for construction observation and testing services at new facility site for an amount Not To Exceed \$8,835 without prior written authorization.

7.1B Approve draft June 2018 financial statements

7.1C Approve draft July 2018 financial statements

Item 7.1A was removed from the Consent Agenda for further discussion.

Carole Bogden moved to approve the Consent Agenda, Gabe Baker seconded the motion, passed by unanimous vote.

7.1A Approve Allwest Testing for construction observation and testing services at new facility site for an amount Not To Exceed \$8,835 without prior written authorization.

Discussion concerning the cost of testing by Allwest. The Board determined that the Facilities Committee had solicited bids and selected Allwest

Testing to conduct the testing. The Board also verified that the cost was already included in our construction costs. Gabe Baker moved to approve having Allwest Testing do construction observation and testing services at a cost not to exceed \$8,835 without prior written approval. Tiffanie Braun seconded the motion, passed by unanimous vote.

7.2 Discuss Board role at back to school night

The Board discussed the upcoming back to school night event. Jeneille Branen will give short presentation. The Board members will be introduced, but there will be no request for donations.

7.3 Revise and approve Policy 5400

The Board discussed proposed revisions to Policy 5400. Jessica Bearman moved to approved the policy with the proposed revisions, Zac Crist seconded the motion, passed by unanimous vote.

7.4 Approve Student and Staff Handbooks

The Board discussed proposed revisions to the Student Handbook. Jessica Bearman moved to approve the Student Handbook with the proposed revisions, Brittany Cooper seconded the motion, passed by unanimous vote.

The Board discussed proposed revisions to the Staff Handbook. Jessica Bearman moved to approve the Staff Handbook with the proposed revisions, Carole Bogden seconded the motion, passed by unanimous vote.

7.5 Consider revising Policy 3225 to allow faculty monitors to be paid in some circumstances

The Board discussion providing compensation to staff members that provide clubs for PPCS students. Questions were raised concerning whether our insurance covered student clubs, and whether providing compensation to staff would change PPCS's liability. Debbie Berkana agreed to look into insurance questions. Debbie and Jeneille will look into whether we can charge fees for student clubs. The Board also suggested talking with staff about compensation and asking staff to propose a compensation scale.

Item 7.5 tabled.

7.6 Revise Policy 3010

Discussion regarding student/teacher ratios for special education students. Rhonda Brooks provided information to the Board on the proposed ratios, and the need behind the ratios. The Board raised questions concerning the legality of turning away a special education student if we are at or above the proposed student/teacher ratios. Jeneille Branen will contact the PPCS attorney to discuss the concerns raised by the Board.

Item 7.6 tabled.

- 8. Workshops (30 minutes)
 - 8.1 Plan Board Retreat

The Board scheduled the annual board retreat for Sunday, September 16th from 9:00 a.m. to 3:00 p.m. The retreat will be held at Jeneille Branen's home.

Meeting adjourned at 8:16 p.m.

2018-2019 Board of Directors

Brittany Cooper, term expires 2019
Tiffanie Braun, term expires 2019
Jessica Long, term expires 2020
Carole Bogden, term expires 2020
Robert Wilson; term expires 2020
Amy Ball, term expires 2021
Zac Crist, term expires 2021
Jessica Bearman, term expires 2021
Gabe Baker, term expires 2021