

Palouse Prairie Charter School

THE BOARD OF DIRECTORS

1420

Board Member Expenses

A Board Member shall not receive remuneration for service as a Board Member. However, each Board Member shall be compensated for actual expenses incurred for travel to, from, and attending meetings of the Board as provided herein. Reimbursement may be paid as the travel is assumed or may accumulate until the end of the fiscal year, at the discretion of the Board Member.

Board Meetings

Whenever any Board Member resides at such distance from the meeting place of the Board as to require such Board Member to incur extraordinary expense in traveling from the Board Member's home to and from the meeting place, the Board may approve payment to a Board Member of the extraordinary expense incurred in attending any such meeting. The Board has determined that those Board Members who travel in excess of 50 miles from the place where Board of Directors meetings are generally held shall be entitled to an allowance for mileage or actual travel expense incurred, whichever is less.

Expenses for Board Members for Occasional Travel

Board Members normally attend workshops, training institutes, and conferences at both the state and national level. It is appropriate that Board Members' expenditures at these meetings be paid by the Charter School from the general fund. It is the intent of the Charter School to pay all legitimate costs for Board Members to attend such meetings, at the established rates for reimbursement set by the Charter School, including:

1. Transportation as approved by the Board;
2. On-site transportation during the course of the meeting, i.e., bus, taxi, or rental car;
3. Hotel or motel costs for Board Member, as necessary;
4. Food costs as necessary;
5. Telephone services for necessary communications with business or family resulting from the Board Member being away from _____;
6. Incidental expenditures for tips and other necessary costs attributable to the Board Member's attendance at the meeting. The Charter School will not reimburse or pay for such items as liquor, expenses of a spouse, separate entertainment, or other unnecessary expenditures.

Cross Reference: 7430

Travel Allowances and Expenses

Legal Reference: I.C. § 33-701

Fiscal Year – Payment and Accounting of Funds

Policy History:

Adopted on: 1/23/2017

Revised on: