



# PALOUSE PRAIRIE CHARTER SCHOOL

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## Professional Services Contract

This contract is between the Palouse Prairie Charter School (hereinafter "school") in Moscow, Idaho 83843 and the contractor, VGH, Moscow, Idaho for Information Technology Support. Said contractor represents that they are duly qualified and agrees to perform all services described in the contract to the satisfaction of the school.

### 1. Term of Contract

*Effective Date:* August 1st, 2017

*Expiration Date:* July 31st, 2018, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

### 2. Contractor's Duties

The contractor, who is not a district employee may provide, but not limited to the following support tasks:

- Computer or software consultations
- Change and configuration management
- Problem resolution
- Single point of contact (SPOC) for IT interruptions
- Troubleshooting issues and restore failed IT service as quickly as possible

### 3. Time

The contractor will be consulted on an hourly basis as needed during the months of August, 2017- July, 2018 through the request of the school.

### 4. Consideration and Payment

- a. **Compensation.** The contractor will be paid at a rate of \$75.00 per hour from May 1<sup>st</sup>- August 15<sup>th</sup>. The contractor will be paid at a rate of \$85.00 per hour from August 15<sup>th</sup>- April 30<sup>th</sup>.
- b. **Payment.** Payment for services rendered will be made within fifteen (15) business days receipt of a valid and approved invoice.

### 5. Conditions of Payment

All services provided by the Contractor under this contract must be performed to the School's satisfaction, as determined at the sole discretion of the Palouse Prairie Charter School Director and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Contractor will not receive payment for work performed in violation of federal, state, or local law.



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This is the entire agreement of the parties. Any additional terms and conditions other than those expressly set out in this agreement or by reference must be made between the parties in writing, signed by both parties.

IN WITNESS WHEREOF the School has caused this Agreement to be executed in its name by its proper officials and the contractor has executed the same all on the date first above written.

Palouse Prairie Charter School, Latah County, State of Idaho

By *[Signature]* Date: 7/21/17  
Contractor *Steve Mager*

By *[Signature]* Date: 7/31/17  
Executive Director, Palouse Prairie Charter School

By *[Signature]* Date: 7/31/17  
Board Chair