

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie Charter School
Special Meeting

April 9, 2018

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Time: 6pm

Meeting called to order at: 6:09 p.m.

Attending: Renee Hill, Greg Pierce, Erin Corwine, Debbie Berkana, Carole Bogden, Brittany Cooper, Robert Wilson, Tiffanie Braun, Zac Crist, Jessica Long, Jeneille Branen, Amy Ball.

Absent: N/A

Public: Ben Larson, Laurence Rose, Larry Kom

Note Taker: Jessica Long

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda (5 minutes)

Tiffanie Braun moved to approve the agenda, Carole Bogden seconded the motion, passed by unanimous vote.

3. Presentations & Reports - **None**

4. Announcements - **None**

5. Approval of minutes - **N/A**

6. Public Comment Period (limit 15 minutes) - **None**

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

7. Action Items (30 minutes)

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

N/A

7.2 Approve Award of Contract for Rough Grading and Associated Utility and Drainage of Future School Site to ML Albright

Larry Kom discussed the grading work on the future school site. The grading work for the Indian Hills Development will take place at the same time as our grading work. The civil engineers for both projects discussed the grading work and the potential to coordinate work and share costs. The Indian Hills Development has already received bids on the grading work and will commence grading work on May 1st. The Board reviewed the proposed contract to share the costs of the grading work and discussed revisions to the contract. Board members will provide Amy Ball with proposed revisions, and Amy Ball will negotiate a revised contract for Board approval. Zac Crist moved to table item 7.2 while we negotiated a revised contract, Tiffanie Braun seconded the motion, passed by unanimous vote.

7.3 Accept Bid by Golis Construction as Apparent Low Bid for School Construction Contract

We received 5 bids; Golis construction was the low bidder. Ben Larson and Larry Kom discussed the bids and their experience with, and confidence in, Golis Construction. Larry Kom recommended accepting the bid with alternates 1 and 5.

Robert Wilson moved to accept the low bid from Golis Construction of Moscow, ID in the amount of \$2,090,000 and include Additive Bid Alternate #1 in the amount of \$13,900 for parking lot lighting and Additive Bid Alternate #5 in the amount of \$4,500 for HVAC upgrades, for a total base contract amount of \$2,108,400. Further, Robert Wilson moved that the Board instruct Castellaw Kom Architects to present a "Notice of Intent to Award" to Golis Construction with

instructions that Golis Construction comment with the procurement of Performance and Payment Bonds, along with the Certificate of Insurance with policy limits as dictated by requirements outlined in the Contract Documents. Brittany Cooper seconded the motion, passed by unanimous vote.

7.4 Approve trip for 4th and 7th Grade Crews

Renee Hill and Greg Pierce presented on a proposed trip for the 4th and 7th grade crews. The proposed trip is a day-long excursion on Friday, April 20th, to a spot on the Clearwater River, about 15 miles outside Orofino. The event will be sponsored by Friends of the Clearwater. The kids will be doing watercolor painting as part of an artwork project to celebrate the 50th anniversary of the Wild and Scenic Rivers Act. Two members of Friends of the Clearwater, the artist and two forest service employees will be there. Renee Hill confirmed only parents/guardians will be transporting kids to and from the event. Tiffanie Braun moved to approve the day trip, Carole Bogden seconded the motion, passed by unanimous vote.

7.5 Pick Builders Risk Assurance Option

Debbie Berkana presented new bids for builders risk assurance coverage. The main difference between the two bids is the deductible amount. Zac Crist moved to accept the bid from Liberty Mutual, Robert Wilson seconded the motion, pass by unanimous vote.

7.6 Create Process for Facilities Approvals

The Board discussed a process for the Facilities Committee to be able to approve changes during the building process rather than having to take every change decision to the Board for approval. Robert Wilson will discuss issue with architects. Zac Crist will discuss loan with bank and the process for making draws on the loan. The Board decided to table the issue to seek more information.

8. Workshops - **None**

Meeting adjourned at 7:24 p.m.