

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie Charter School
Special Meeting

January 4th, 2018

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Time: 6pm

Meeting called to order at: 6:01 p.m.

Attending: Jessica Long, Brittany Cooper, Tiffanie Braun, Amy Ball, Zac Crist, Jeneille Branen

Absent: Carole Bogden, Robert Wilson

Public: None

Note Taker: Jessica Long

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda

**Jessica Long moved to approve the agenda. Tiffanie Braun seconded the motion.
Passed by unanimous vote.**

3. Presentations & Reports ()

None.

4. Announcements ()

None.

5. Approval of minutes ()

None.

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

None.

7. Action Items (30 minutes)

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

None.

7.2 Authorize Board Chair and Secretary to sign all documents related to the purchase of real property on Powers Ave.

Tiffanie Braun moved to authorize the Board Chair, Amy Ball, and the Board Secretary, Jessica Long, to sign all documents related to the purchase of real property on Powers Ave. Brittany Cooper seconded the motion. Passed by unanimous vote.

7.3 Authorize the Board Chair and Board treasurer to obtain a cashier's check in the amount of \$387,178.85 to pay for the purchase of real property on Powers Ave. The PPCS business manager is authorized to transfer any necessary funds from school investment accounts.

Jessica Long moved to authorize the Board Chair, Amy Ball, and the Board Treasurer, Zac Crist, to obtain a cashier's check in the amount of \$387,178.85 to pay for the purchase of real property on Powers Ave, and moved to authorize the PPCS business manager, Debbie Berkana, to transfer any necessary funds from school investment accounts to the Banner Bank account for the purchase of real property on Powers Ave. Tiffanie Braun seconded the motion. Passed by unanimous vote.

7.4 Authorize the school business manager and Board Treasurer to set up a checking account with Zions bank and authorize Director, Board Signers

Tiffanie Braun moved to authorize the PPCS business manager, Debbie Berkana, and the Board Treasurer, Zac Crist, to set up a checking account with Zions Bank, and to authorize the Director, Jeneille Branen, the Board Chair, Amy Ball, the Board Treasurer, Zac Crist, and the Board Secretary, Jessica Long, to be signers on this account. Zac Crist seconded the motion. Passed by unanimous vote.

7.4 Discuss use of line of credit with Zions Bank

Zac Crist moved to authorize the PPCS business manager, Debbie Berkana, to draw from the line of credit with Zions Bank when available. Tiffanie Braun seconded the motion. Passed by unanimous vote.

7.5 Executive session pursuant to Idaho 74-206.1.b

Amy Ball, Tiffanie Braun, Brittany Cooper, Zac Crist, and Jessica Long each moved to go into executive session. The Board went into executive session at 6:18 p.m.

Amy Ball, Tiffanie Braun, Brittany Cooper, Zac Crist and Jessica Long each moved to go out of executive session. The Board went out of executive session at 6:27 p.m.

Jessica Long moved to accept the resignation of Seth Magnuson. Brittany Cooper seconded the motion. Passed by unanimous vote.

8. Workshops ()

None.

Meeting adjourned at 6:28 p.m.

2017-2018 Board of Directors

Jessica Long, term expires 2020

Carole Bogden, term expires 2020

Robert Wilson; term expires 2020

Brittany Cooper, term expires 2019

Tiffanie Braun, term expires 2019

Amy Ball, term expires 2018

Zac Crist, term expires 2018