

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

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Palouse Prairie Educational Organization  
Doing business as  
Palouse Prairie Charter School  
Annual Meeting

July 31, 2017

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Time: 6pm

**Meeting called to order at: 6:07pm**

Attending: Amy Ball, Robert Wilson, Tiffanie Braun, Brittany Cooper, Carole Bogden (6:22pm), Jeneille Branen, Debbie Berkana

Absent: Jessica Long, Zac Crist

Public: Nils Peterson, Justin Rasmussen

Note Taker: Amy Ball

1. Welcome to public audience and guests (5 min)

*We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.*

*Board Members will now introduce themselves.*

*Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.*

2. Approval of agenda

**TB motions to approve the agenda. RW seconds. All vote in favor.**

3. Presentations & Reports (20 minutes)

3.1 Governance Committee Report

**AB reports that application to approve changes to Bylaws and Charter is being considered by IPCSC**

3.2 Facilities Committee Report

**AB reports on negotiations on land purchase**

3.3 Development Committee Report

**TB updates on status of fundraising for new facility**

4. Announcements (5 minutes)

4.1 All Board Members should sign Bank Signature Card and provide copy of driver's license

**AB reminds Board to sign paperwork to update authorized signers on bank account.**

5. Approval of minutes (10 minutes)

5.1 Approve minutes from: 6/26/2017

**CB motions to accept the minutes with the following changes:**

1) **Item 7.2 should read: Brittany Cooper will serve two year term...**

2) **Item 7.4 should read: Justin Rasmussen from Palouse Commercial Real Estate**

**TB seconds motion. AB votes in favor. RW and BC abstain.**

5.2 Approve minutes from 7/10/2017

**RW motions to accept the minutes with the following change:**

1) **7.2 should should read "Board set maximum price" for Priority 1 and 2.**

**TB seconds motion. All vote in favor.**

6. Public Comment Period (limit 15 minutes)

*At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.*

7. Action Items (90 minutes)

7.1 Consent Agenda

*Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.*

*7.1A. Approve continuing with Axis Plus as our flexible benefits plan vendor for the FY18 school year.*

*7.1B Approve contract with VGH as Technology Service Provider*

*7.1C Approve contract with University of Idaho to provide psychological evaluations*

*7.1D Approve contract with eLuma to provide speech therapy services*

*7.1E Approve contract with DMTI to provide math resources and professional development*

*7.1F Approve Contract with Public Health Department to provide nursing services*

*7.1G Approve contract with EL Education*

*7.1 H Approve the engagement of Hayden & Ross to complete the annual audit*

*for FY17.*

**CB motions to approve the consent agenda. TB seconds the motion. All vote in favor.**

7.2 Elect Board Officers for 2017/2018

**RW motions to approve the election of:**

**Chair- Amy Ball**

**Vice Chair- Tiffanie Braun**

**Treasurer- Zac Crist**

**Secretary: Jessica Long**

**TB seconds the motion. All vote in favor.**

7.3 Assign Board Committees for 2017/2018

**The Board selected the following Board Committee assignments:**

**Finance Committee: Chair-ZC, other members JB, DB**

**Governance Committee: Chair-AB, other members JL**

**Facilities Committee: Chair- RW, other members ZC, Nils Peterson, Colin Okada, Rebekka Boysen-Taylor**

**Academic Oversight: Chair-BC**

**Wellness: Chair- CB other members recruited from community**

**Development: Chair-TB other members AB and member selected from community**

7.4 Approve Check Signers for 2017/2018

**TB motions to approve Amy Ball, Tiffanie Braun, Zac Crist, Jessica Long, Carole Bogden, Robert Wilson, Brittany Cooper, and Jeneille Branen as authorized signers on PPCS financial accounts. Nils Peterson and Brian Gardner should be removed as signers on all accounts.**

**BC seconds the motion. All vote in favor.**

7.5 Approve Lunch Price for 2017/2018

**RW motions to set the following lunch prices for FY 18: \$3.75 K-5, \$4.35 6-8, \$5.50 adult.**

**BC seconds the motion. All vote in favor.**

7.6 Discuss and approve health insurance providers and contract end dates for FY18

**BC motions to approve Lifemap as Vision Insurance provider with 12/31/18 renewal, Delta Dental as Dental Insurance Provider with renewal date of 12/31/18, Health Insurance will continue with current plan provider and be discussed further in advance of the 1/1/18 renewal date.**

**CB seconds the motion. All vote in favor.**

7.7 Discuss and approve PPCS monthly contribution towards employee health insurance premiums.

**TB motions to approve PPCS contribution of \$430 towards employee medical, dental, and ½ the costs of option vision coverage.**

**RW seconds the motion. All vote in favor.**

7.8 Discuss next steps in new school facility plan

**The Board Entered executive session at 7:05pm Pursuant to ID 74-206(1):c**

**Role call vote: AB-yes, TB-yes, CB-yes, RW-yes, BC-yes**

**The Board exited executive session at 7:45 pm**

**TB motions to authorize the facilities committee to collect further information on building site from City of Moscow and Engineer Scott Becker, as well as authorizing AB to conduct negotiations on behalf of the Board with input from facilities committee.**

**BC seconds the motion. All vote in favor.**

7.9 Select Board meeting dates and times for 2017/2018

**The Board selected the following meeting dates for 2017/2018:**

**Aug 21**

**Sept 25**

**Oct 23**

**Nov 27**

**Dec 11**

**Jan 22**

**Feb 26**

**Mar 26**

**April 23**

**May 21**

**June 25**

**July 23**

8. Workshops (30 minutes)

8.1 Plan Board Retreat

**Because of scheduling difficulties the Board Retreat will be rescheduled for Sept.**

**Meeting adjourned at 8:55pm.**

**2017-2018 Board of Directors**

Jessica Long, term expires 2020

Carole Bogden, term expires 2020

Robert Wilson; term expires 2020

Brittany Cooper, term expires 2019

Tiffanie Braun, term expires 2019

Amy Ball, term expires 2018

Zac Crist, term expires 2018