



EXPEDITIONARY LEARNING

Tax ID # 06-1576405

Scope of Services and Cost of A Partnership

between Expeditionary Learning and Palouse Prairie School

Start Date: September 1, 2013 End Date: August 31, 2014

School and District Information

Name of School:	Palouse Prairie School	School District:	Palouse Prairie School
Street or P.O. Box:	P.O. Box 9511	Superintendent:	
City, State, Zip:	Moscow, ID 83843	District Phone:	
School Phone:	(208) 882-3684	District Fax:	
School Fax:		District Website:	
School Website:	http://palouseprairieschool.org/		
Principal/Director:	Jacob Ellsworth	Billing Contact Person:	Jacob Ellsworth
Principal's Email:	jellsworth@palouseprairieschool.org	Billing Email:	jellsworth@palouseprairieschool.org
Principal's Phone:	(208) 882-3684	Billing Telephone:	(208) 882-3684
		Billing Fax:	
Additional School or District Contacts:	Jennifer Brannen jbrannen@palouseprairieschool.org	Billing Address:	P.O. Box 9511
		Street or P.O. Box:	
		City, State, Zip:	Moscow, ID 83843

Please sign and return **FULL, ORIGINAL MOU** to:

Regional Director

John LeCavalier

1622 SE 55th Avenue

Portland, OR 97215-3342

Please send **ALL PAYMENTS** to:

Expeditionary Learning

247 West 35th St., Eighth Floor

New York, NY 10001

Scope of Contracted Services

This Memorandum of Understanding covers the period from September 1, 2013 through August 31, 2014, in the multi-year partnership between Palouse Prairie School and Expeditionary Learning. During this period, Expeditionary Learning will provide a package of services to faculty and school leaders to foster the full implementation of the Expeditionary Learning school reform design.

The cost for this year's Memorandum of Understanding (MOU) is \$35,800.00.

Expeditionary Learning will provide the following package of contracted services:

Direct School Services

(18) DIRECT SERVICE DAYS DELIVERED BY EXPEDITIONARY LEARNING STAFF (\$1,500.00 per day)*

- Direct service includes professional development and technical assistance provided by EL staff that is focused on the goals and outcomes articulated in the work plan. Direct service days may also include days during which EL staff accompanies a group of teachers from the school to an Expeditionary Learning professional development event to provide further intensive work.
- The costs associated with direct school services also covers:
 - Time the school designer uses to plan the direct service work and create materials for the school.
 - Time the school designer uses to work with teachers electronically or by phone, such as providing feedback on expedition plans, writing reports for the school, planning future professional development with the principal and/or instructional guide, and ongoing consulting or planning time for the school with the regional director or other school designers.
 - All Expeditionary Learning staff travel costs to and from the school.
- All Direct School Service days must be used before August 31, 2014. No days can be carried into the next Expeditionary Learning fiscal year that begins on September 1, 2014 and ends on August 31, 2015.

Slots Allocated for Off-Site Professional Development

Logistical Information and Agreements Regarding Off-site Professional Development:

- University clock hours will be available for most offerings through a partnership with the University of Denver. Costs for clock hours are separate from this MOU.
- All holds on institute slots without a confirmed reservation are dropped 20 days before the institute commences.
- All slots must be used before August 31, 2014. No slots can be carried over into the next EL fiscal year that begins on September 1, 2014. In the event that the school designee desires to substitute one purchased slot for another equally priced slot, s/he can do so with written permission of the EL Regional Director as long as the change occurs at least 14 days prior to the purchased institute start date. Substitutions are NOT permitted if the purchased institute has already occurred or is within 14 days of occurring.
- Changes to an MOU that involve an increase or decrease to the total price require an addendum that must be written by the EL Regional Director and signed by both parties.
- As part of the registration process, each participant must agree to arrive on time, participate in the full daily schedule (often longer than a normal work day), and stay for the full duration of the event. The planned daily schedule is outlined in the registration confirmation letter. This work day applies to local commuters and overnight guests alike.
- Start and end times for each event are available on line as a part of registration.
- The principal must take responsibility for travel arrangements to ensure that participants arrive on time and stay for the entire event.

(2) LEADERSHIP COHORT PARTICIPATION (\$800 EACH)

- The Expeditionary Learning regional director will schedule one or more leadership cohort meetings. Leadership cohort meetings provide opportunities for leaders to share best practices, address dilemmas and challenges, and focus together on the role of school leaders in implementing the Expeditionary Learning design.
- The school pays for and must arrange all travel, lodging, and dinner expenses. Expeditionary Learning will provide a coffee/tea service and lunch.
- All participants must stay near the institute location unless they live within one hour of the event.
- Minimum enrollment required to avoid cancellation = 15. In the event of cancellation, Expeditionary Learning will notify participants 10 days in advance of cancellation. Expeditionary Learning is not responsible for cancellation charges related to travel and lodging.

(2) NATIONAL CONFERENCE (\$750 each).

- Schools pay all travel, lodging, and food costs. Additional slots to the National Conference can be added and paid for separately at the time of NC registration.

EXPEDITIONARY LEARNING NETWORK MEMBERSHIP (\$2,500.00)

- Fewer than 10 staff: \$2500
- 10-19 Staff: \$5000
- 20-29 Staff: \$7500
- 30 or more staff: \$10,000
- Ability to purchase additional off-site professional development slots at network prices.
- Copies of *Expeditionary Learning Core Practices* for each staff member.
- Annual membership to Expeditionary Learning's EL Commons
- Access to the on-line Expeditionary Learning Planner
- Access to EL newsletter entitled *Signpost*.
- Ability to advertise job openings on the Expeditionary Learning website.
- Copies of materials for on-site work at schools for each staff member.
- School-specific support from the regional director including consultation, travel to schools, budget preparation, and support of the implementation review process.
- Eligibility for Fund for Teachers scholarships-value up to \$5,000 per person or \$10,000 per team of teachers.

MOU Summary:

EXPEDITIONARY LEARNING SCHOOLS SERVICES

- Direct service days: 18 @ \$1,500.00 per day = \$27,000.00.
- Three-Day Institute Slots: 4 @ \$800.00 per slot = \$3,200.00
- Leadership Cohort Slots: 2 @ \$800.00 per slot = \$1,600.00
- National Conference Slots: 2 @ \$750.00 per slot = \$1,500.00
- Network Membership. Total Staff: 9 = \$2,500.00

Total value of the Expeditionary Learning services: **\$35,800.00**

Payment Plan and Schedule:

Option 3:

An initial payment of \$10,000 is due on: November 15, 2013.

A second payment of \$15,000 is due on: February 1, 2014.

A third payment of \$10,800 is due on: April 15, 2014.

*Please Note:

Invoices past due beyond 30 days will be charged an additional 1.5 percent interest each month that the balance remains unpaid.

Mail ALL PAYMENTS to:

Expeditionary Learning

247 West 35th St. 8th Floor

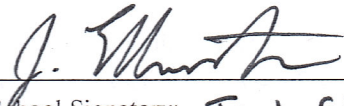
New York, NY 10001

Agreement

Expeditionary Learning and Palouse Prairie School agree to the above scope of services from September 1, 2013 to August 31, 2014. This scope of services may be changed only in writing and must be signed by both parties.

Expeditionary Learning's intellectual property remains the property of Expeditionary Learning, and Expeditionary Learning will have perpetual license to use any content developed by teachers or school leaders in Expeditionary Learning network schools, while such content shall remain the property of the school or the creator(s) per school policy.

ELS Representative: John LeCavalier
Title: West Regional Director
Date: July 17, 2013


School Signatory: **Jacob Ellsworth**
Title: **Operational Director**
Date: **July 23, 2013**