



3. Presentations & Reports (30 minutes total)

3.1 Current Issues/Accomplishments at PPSEL (Ellsworth)

The next School Improvement Plan is due March 1, 2014. PPSEL's will be completed well in advance of that date.

Teacher evaluations: The Instructional Leadership team, which includes Jessie Dahlin and Elizabeth Bromley-Vogel, is developing a teacher evaluation tool. The goal is to have mid-year evaluations done by mid-December.

The School is convening an RTI team: response to intervention. There is a general sense that the RTI process is helping the school to skillfully intervene with students in need.

JE provides official notification to the Board:

As a participant in federal LEA, PPSEL provides recruitment access to the military. The Director of Operations duly informs the Board of Directors that this is a requirement as a school that receives federal funding, and the school complies with this mandate as required by law.

3.2 Summary of Staff comments to the board at recent Teacher Business Meeting (Bayly)

DB and BG attended

Positive reports by teachers on EL implementation, smooth start, teachers feel the school directors are doing well, teaching more rewarding this year.

3.3 Summary of recent meeting between Board Chair and EL reps (Gardner)  
BG met with J LeCavalier and Martha the school designer.

Two items on work plan: habits of scholarship, language usage

Offered to do some board development with PPSEL board, an evening or a full day.

In EL's desire to streamlining, EL wants to do school certification.

4. Announcements (10 minutes)

4.1 ISBA regional and state conventions (Gardner)

The Board has \$500 budget for education and other expenses.

Perhaps there are videos available from ISBA or other networks for board to learn from which are not expensive compared to ISBA convention fees.

5. Approval of minutes (10 minutes)

5.1 Approve minutes from 9/23/2013

[https://docs.google.com/a/palouseprairieschool.org/document/d/1CUfgLxXqyDI7FSGkOY\\_s4fi\\_pJs\\_H-8WQZuyU7pW9iE/edit](https://docs.google.com/a/palouseprairieschool.org/document/d/1CUfgLxXqyDI7FSGkOY_s4fi_pJs_H-8WQZuyU7pW9iE/edit)

**SD moves to approve, TB seconds. BG abstains, all other board members approve**

## 6. Public Comment Period (limit 15 minutes)

*At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.*

**Nils Peterson: a day-long meeting with EL school designers can be educational and targeted to board's needs. .**

## 7. Action Items (15 minutes)

### 7.1 Consent Agenda

*Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.*

7.1.A. Approve contracts for Adventure Coordinator and Art Workshops

7.1.B. Approve change in vision insurance offered to staff.

optional vision insurance will be offered through LifeMap's Vision Service Plan, with the premiums split 50/50 between the school and the employee.

AB moves, DB seconds, unanimous approval

7.2.a Approve teacher pay scale for submission to state

the state requires the annual submission of a pay scale for teachers employed at the school. This proposed scale accurately reflects the current compensation for teachers

Action=approve pay scale

SD moves, TB seconds

unanimous approval.

7.2b Approve travel for 6th grade overnight/long distance travel for field trip to MOSS in Nov.

Sixth grade instructor Mr. Pierce has an opportunity to take his class to MOSS this fall in addition to anticipated spring visit. Mr. Pierce will describe the MOSS experience and how it relates to his current expedition.

With grant funding and leftover money from last trip, November 4-8 fall trip is funded. Will fundraise for Spring Trip.

AB moves to approve travel. SD seconds.

Unanimous approval.

7.2c Revised Charter amendments regarding board nomination/election

The PPSEL Charter currently describes a board selection process that has not been working as envisioned. The ISCC rejected PPSEL's previous suggested amendments that allowed board to be self appointing. A mechanism that retains the nominations committee of stakeholder groups paired with an elections process is proposed as an alternative. This is a

first introduction of the idea for comment. (Gardner) Action=none

AB: could we work with the contingency that some candidates may want to only take a lesser term?

BG: who is a qualified candidate? An Idaho resident who is not an employee?

NP: the charter defines "qualified candidate."

GL: How will different stakeholder groups be represented on the nominating committee?

AB: could voting be extended to community members?

TB: is nominating committee necessary? Suggests that an open call for candidates precede nominating activities of Nominating Committee.

NP: PPSEL has advertised for candidates, has had 'nibbles' in the past. This nomination language is not as prescriptive as past charter language: will give board latitude to act reasonably and effectively.

NP will work with Board's input and present to Board before next CSC commission meeting (before December).

### 7.3 Board development opportunities (Gardner)

Recently the board chair met with reps from EL. Among items discussed was chance for a board development workshop led by EL staff.

Action=none

Development representatives who RBT's father works with work with major gifting programs, namely Spokane Guild School: RBT will email BG her father's contact information.

AB: would like to get training on managing without a superintendent's staff that a large district has at its disposal. ISBA may not be relevant training for such a small school. BG doesn't know the resource to turn to for this knowledge, feels that Martha or other charter schools may have helpful experience/ ideas.

JE: one strength is this school has identity and direction that many larger school's lack.

EL also has training opportunities

## 8. Workshops

### 8.1. How can Board best support fundraising?

A brief brainstorming session to start thinking about the Board's role in fundraising and what we need to do to advance this effort.

BG reviews status:

AB suggested that parents help fill in the fundraising calendar. We don't have a committee that is generating fundraising ideas.

SD: Nobody wants to be on a fundraising committee.

There are two groups of donors that require an organized approach with adequate recordkeeping: families and businesses

AB suggests board create guidelines for putting on events, so that many minor events and fundraisers do not come before board and require board time and energy.

TB: guidelines may need some direction from board. If Board wants to be able to raise major funds in future, there is a need for organization and direction even for some minor fundraisers.

JE and TB review the benefits of a sophisticated annual event, that involves big donors.

AB: it is hard to convince community that this charter school is worth giving to.

AB suggests an event that appeals to big swath of community.

JE: Consistency of annual event is important to growth.

AB feels that marketing or branding PPSEL and distinguishing it from its peers is important for community recognition.

TB: Interest in PPSEL is more specialized "smaller constituency" than other nonprofit causes ie hospice or breast cancer.

SD: \$22,000 is this year's fundraising goal. The Board/PPSEL has failed so far to articulate our fundraising family donation expectations.

**Meeting adjourned at 9:38.**

#### **2013-2014 Board of Directors**

Brian Gardner, Chair, term expires 2014

Della Bayly, term expires 2014

Sarah Deming, Treasurer, term expires 2015

Amy Ball, term expires 2015

Todd Broadman, Vice-Chair, term expires 2016

Greg Larson, Secretary, term expires 2016