

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie School of Expeditionary Learning
Workshop Meeting

April 11, 2013

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Meeting called to order at 7:10 .

Attending: **Joseph Erhard-Hudson (J E-H), Brian Gardner (BG), Nils Peterson (NP); Anthony Warn (AW)**

Absent: **Della Bayly**

Public: **Greg Larson**

Note Taker: **Nils Peterson**

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of Published Agenda

BG moved; NP 2nd Unanimous

3. Presentations & Reports (30 minutes total)

3.1 Current ADA report (Director)

ADA YTD is 159.9 for an attendance rate of 93.5

3.2 Report on mtg w/ Idaho Charter Sch Commission (mtg happened 4/11/13)

Brief participation on the phone with the Commission (most of the Commissioners were on the phone also). PPSEL Charter calls out

several Measurable Educational Outcomes in Tab 4. The 2011-12 ISAT results were outside of the target. Commission staff recommended a letter of deficiency, but the Commission settled on a Letter of Concern and PPSEL attend face-to-face at the Commission June meeting.

3.3 UI Teacher in Residence program (Director)

Melissa Saul is leaving UI. The university held a national search. She taught practicum classes. The Dean is proposing a teacher exchange where Mr Ellsworth would teach Practicum classes at UI. UI would pay PPSEL for Ellsworth's salary and he would teach classes at UI. Ellsworth envisions having a presence at the school, perhaps providing professional development to teachers.

Seems analogous to a Univ sabbatical which has a clause return to school for a year following. May require Board to create a supplemental contract of some sort.

4. Announcements (10 minutes)

4.1 Idaho Charter School Network Programmatic Audit May 9 & 10

4.2 Board agenda calendar targets for remainder of FY 2012-13 and FY 2013-14

5. Approval of minutes (10 minutes)

5.1 Approve minutes from 13-03-21

<https://docs.google.com/a/palouseprairieschool.org/document/d/1qWxZMxD0Btanv9aVmJlaayrz9J16ZI-iUMAcZx-BIQ/edit>

Motion to approve BG 2nd NP unanimous

5.2 Approve minutes from 13-03-28

https://docs.google.com/a/palouseprairieschool.org/document/d/16TV01_FEE7akO0d3k3vcS1xqafe3kXpbUAEDo28cdaY/edit

Motion to approve BG 2nd NP unanimous

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

Greg Larson is concerned about the smell from the grease trap in the kitchen and the impact that has on staff and prospective families. Greg also has been calling families as part of the fund raising effort and relayed that he has been hearing great stories from families of the positive impact the school has on their children. Finally, Greg commented on the possibility of the teacher exchange with UI.

7. Action Items (15 minutes)**7.1 Consent Agenda**

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.1.A. Accept February 2013 Financial Reports

7.1.B. Acknowledge purchase of advertisement in Daily News for new Board Member candidates \$244.06 Will run 4/12 -Friday, 4/13 - Saturday, 4/16 -Tuesday, 4/18 -Thursday, 4/20 -Saturday, 4/22 - Monday

**Motion to approve NP 2nd BG unanimous****8. Workshops**

8.1 Special funds workshop. We will discuss the establishment of an endowment fund, as well as special funds within the school's operational budget to sustain and support important and defining features of the school.

Nils will return to Amy White (counsel) about creating a Friends of PPSEL and possibly running several activities under that umbrella. After Amy provides a legal framework, Cade Konan needs to be consulted from an audit/fiscal perspective

8.2 Facilities Planning Workshop. We will discuss establishing special committees or task forces to address the school's facility needs. These may address both the current facility, and potential new facilities consistent with goals identified in the ongoing strategic plan process.

A short-term facilities committee would be chartered to solve the problem of adding another 7-8 classroom for SY 15 (one year from now). Nils to explore with Daniella her willingness to resume the challenge. Add Anthony and/or Ellsworth to the committee.

In parallel a long-term facilities committee to look at the issue of buying/renting a new facility when the lease ends in 2016 (SY16). Joseph to explore adding Shelley Bennett to this committee.

9. Executive Session - Delivery and discussion of the Director's final annual review.

Entered Executive Session at 8:45

Present: JE-H, BG, NP, AW

Ended Executive Session at 10:14

Meeting adjourned at 10:15 .

2012-2013 Board of Directors

Nils Peterson, Secretary; term expires 2013

Joseph Erhard-Hudson, Chair; term expires 2013

Brian Gardner, Vice Chair and Treasurer; term expires 2014

Della Bayly, term expires 2014

Vacant: term expires 2015