

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie School of Expeditionary Learning
Business Meeting

December 20, 2012

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Meeting called to order at _7:05_.

Attending: Joseph Erhard-Hudson(JEH); Nils Peterson (NP); Brian Gardner (BG); Melinda Schab; Anthony Warn (Director)

Absent: Jacob Ellsworth (Teacher Rep), Della Bayly

Public: Karina Kramer, Greg Larson

Note Taker: Nils Peterson

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda

NP moved to approve, with addition of 7.5 Emergency Closure School Calendar Change; BG 2nd; unanimous.

3. Presentations & Reports (30 minutes total)

3.1 Strategic Plan Process Report - Brian Gardner

Held a first meeting with a group to facilitate the process, picking dates for stakeholder meetings in January. Identifying who & how to include various outside stakeholders

3.2 Vision: Sending entire faculty to EL National Conference, February 2013

Anthony shared vision of participation at conference and or other EL activities. Potential funding source is the Title I additional funding. Some staff going to Kettle Falls to see their Title I intervention work. Anthony is hoping to send Ms. Stazkow and Ms. Summers to an EL event in Feb.

3.3 Nominations Committee
Delayed to next meeting.

3.4 Fundraising Framework Committee
Nils and Claire Simon are working on an outline of a calendar for the year. We have recognized there may be a need for fun, social events for the school community. Need to learn from Amy Ball more about the Book Fair and its desirability in the future. Also need to dovetail in graduation and some spring fund raising events.

3.5 ByLaws revision status report
Update on the process for modifying the ByLaws. Plan to ensure that we have the most current documents on the website. Nils will bring next action items to the January Board meeting.

3.6 School safety
The City and Moscow PD both extended offers of additional help. Teachers and Anthony discussed local plans. First line of action, call 911, ask for armed police. Some other kinds of incidents may require other help, teachers are empowered to call and ask for ambulance.

4. Announcements (10 minutes)

4.1 Welcome Della Bayly to Board
Della had a prior commitment

4.2 Friday 12/21 and Saturday 12/22 Cleaning Party
The uptake for this event has been light. Hoping to get a few key areas cleaned so carpets can dry over the break. Planning another cleaning effort in spring break.

5. Approval of minutes (10 minutes)

5.1 Approve minutes from Nov 29, 2012

https://docs.google.com/a/palouseprairieschool.org/document/d/1Tmly-Sk_3b-dlFjMbLaB7pji5vOx4tMngZ9RCgwCalg/edit

NP moves, BG 2nd; unanimous

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this

meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

Greg Larson- attended Strategic Plan planning committee. Suggested that we have a financial report for stakeholders (a summary document, whole audit is on website, oral report by auditor is a public meeting). ALSO encourages having relationship with Moscow PD, perhaps invite to community circle.

7. Action Items (15 minutes)

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.1.A. Accept November 2012 Financial Reports

Removed from consent agenda; renumbered items below

7.2 Accept November 2012 Financial Reports

NP moved to accept; MS 2nd; unanimous

7.3 Reassignment of board officers

Postponed a conversation about who will assume Jen's role as vice chair.

7.4 Set date and location of January board retreat

**Jan 19 set as a Board workshop with John LeCavalier; Venue and time TBD
BG moved; NP 2nd; unanimous**

7.5 Authorization of Director moving expense reimbursement

NP and BG reviewed the existence and intention of funds budgeted for the search process. \$2250 was budgeted for search travel. A portion of those funds was expended in the search process. There was another line item of \$2500 for moving expenses. MOTION: Authorize payment of Director's moving expenses up to \$2500 subject to providing suitable receipts for expenses. MS moved, BG 2nd. unanimous.

7.6 Emergency Closure School Calendar Change

State was notified of emergency closure on Dec 20. Staff is reviewing the calendar for sufficiency of instructional minutes. BG Moved to retroactively approve closure for one day, Dec 20, 2012. The cause of the closure was a sewer backup in the kitchen grease trap. MS 2nd. unanimous.

8. Workshops

None

Meeting adjourned at 8:18.

2012-2013 Board of Directors

Nils Peterson, Co-Secretary; term expires 2013

Joseph Erhard-Hudson, Chair; term expires 2013

Della Bayly; term expires 2014

Brian Gardner, Treasurer; term expires 2014

Melinda Schab, Co-Secretary; term expires 2015