

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

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Palouse Prairie Educational Organization  
Doing business as  
Palouse Prairie School of Expeditionary Learning  
Business Meeting

November 29, 2012

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

**Meeting called to order at \_\_7:08\_\_.**

**Attending: Joseph Erhard-Hudson(JEH); Nils Peterson (NP); Brian Gardner (BG); Melinda Schab; Anthony Warn (Director), Jacob Ellsworth (Teacher Rep)**

**Absent: Jen Whitney**

**Public: Greg Larson**

**Note Taker: Nils Peterson**

1. Welcome to public audience and guests (5 min)

*We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.*

*Board Members will now introduce themselves.*

*Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.*

2. Approval of published agenda

**NP moved; BG second; unanimous**

3. Presentations (30 minutes total)

3.1 School Strategic Planning Expedition

**The motion is Brian as liaison to working group; Brian and Jessica to create small working group (3-5 members); with the goal of kicking the public phase of strat plan in early Jan and having a completed product by Mar 15. Board is available to offer names of prospective members. NP moved; BG 2nd;**

**unanimous.**

4. Announcements (10 minutes)

4.1

5. Approval of minutes (10 minutes)

5.1 Approve minutes from November 15, 2012

<http://goo.gl/KQ52e>

**BG moved to accept amended minutes; MS 2nd; Yes: NP, JEH, BG; abstain MS**

6. Public Comment Period (limit 15 minutes)

*At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.*

**Greg Larson spoke about WSU faculty Libby Knot about math curriculum. Encourages school to contact the authors of the math curriculum to explore partnership relationships. Ellsworth said David Yop also at WSU is submitting a grant that partners with Ellsworth and PPSEL.**

7. Action Items (15 minutes)

7.1 Consent Agenda

*Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.*

**Items moved out of consent agenda**

7.1.A Accept September Vendor Transactions Report

7.1.B Accept October Financial Reports

**Anthony reported on various factors that are influencing the Profit/Loss statement. He asked if the \$38750 was a reasonable expectation for Donations and Other Local. He also asked if/how to communicate to parents a role for them in fund raising. He said there is a perception that parents are not allowed to do fund raising -- how can it be communicated that donor fatigue is an issue that needs to be managed.**

**Rhonda's compliance and reporting was audited with positive results. There is a higher Title 1 caseload than predicted.**

**Brian proposed that a fund raising committee create and manage a plan for various fund raising activities through the year and communicate to parents places and ways that they could contribute to the fund raising efforts. Anthony pointed out that some "low yield" events might be worth doing because of the community building. Discussion of possible parents to play a role on a committee.**

**The committee will be reconstituted with NP and Claire Simon to bring a draft plan by the Dec. Board meeting.**

**K+ program is under enrolled compared to the projection from Spring 2012. There are various reasons that has brought this about.**

**NP moved to accept both reports; BG 2nd; unanimous**

7.2 Accept Jen Whitney resignation from Board

**NP moved to accept; MS 2nd; unanimous**

7.3 Appointment of Della Bayly to fill vacated Board seat

**BG moved to appoint Della to fill the seat vacated by Jen Witney, term runs thru June 30, 2014; MS 2nd. Unanimous.**

7.4 Adoption of policy 3050 Attendance

**Small amendment to tardiness and leaving school early. BG moved to accept with amendments; NP 2nd; unanimous.**

## 8. Workshops

### 8.1 Board elections and succession

**There was a discussion of the current by-laws and limitations of the mechanisms of electing Board members. Goal for first committee is 3 people. Possible members for first committee. Lahde Forbes, Amy Ball. Joseph will pursue who else might serve and continue to work the problem. Committee to solicit nominations from key constituencies and from the community in general. Committee to report to board by date of lottery with a slate of candidates and documentation of the mechanisms used to solicit. AW suggested a prospective new Board member.**

**Succession of officers is a second issue. Have attempted to create a process where vice chair becomes chair, but have had turnover that prevents this working out. Perhaps need to make it an evolution of duties to pass the baton gracefully. Brian and Joseph will explore collaborating on to create agendas.**

## 9. Executive Session

None

**Meeting adjourned at 9:17.**

## **2012-2013 Board of Directors**

Nils Peterson, Co-Secretary; term expires 2013

Joseph Erhard-Hudson, Chair; term expires 2013

Jennifer Whitney, Vice-Chair; term expires 2014

Brian Gardner, Treasurer; term expires 2014

Melinda Schab, Co-Secretary; term expires 2015