

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

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Palouse Prairie Educational Organization  
Doing business as  
Palouse Prairie School of Expeditionary Learning  
Workshop Meeting

September 13 2012

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

**Meeting called to order at 7:15.**

Attending: Brian Gardner (BG), Joseph Erhard Hudson (JEH), Jen Whitney (JW), Melinda Schab (MS), Anthony Warn (AW - Ex officio Director)

Absent:

Public: Nicholas Warn, Owen Warn, Judy Sobeloff

Note Taker: Nils Peterson

1. Approval of the published agenda for this meeting

**Move Nils; 2nd Melinda Passed Unanimously**

2. Welcome to public audience and guests (5 min)

*We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.*

*Board Members will now introduce themselves.*

*Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.*

3. Presentations (15 minutes total)

3.1 "First Impressions" report from the Director

**AW described the need to improve data systems to improve reporting of longitudinal data.**

**Title I Math changes. Erin Corwin does not have the necessary certifications for Fed Requirements; Erin will work on 7th grade math, AW is searching for a Title I math teacher.**

**Need to find an office staff person in morning.**

**Need to find a 1.5 hr kitchen/lunch person. Seems to be a hard position to fill. Presently using parent volunteers.**

**Caitlin Moore has switched up her schedule to work M-TH, and provide PE/Health to each grade level**

**Students with IEPs. Increased number of kindergartners with speech IEP. Services are contracted out to Gritman Therapy. Increased load means there may be budgetary implications. If the cost of Gritman Therapy reaches a threshold it may be worth exploring hiring a person to provide this inhouse.**

**STAR rating is Idaho's new tool to replace AYP in No Child Left Behind. It uses both absolute ISAT measures as well as progress measures (based on ISAT). Idaho SDE hopes it is a more responsive instrument than the current ISAT measures alone.**

**Content areas**

**Math is the biggest challenge area.**

**Safety inspection results. Need to develop coherent and more refined plan for emergency evacuations. New map will have primary and alternate evacuation routes. Some warehouse safety issues are being addressed by keeping kids out of that area. Smoke inspection coming soon. Fire extinguishers need monthly inspection rather than just annual. North door to playground sticks and jams sometimes, teachers are addressing this.**

**Google Apps folder called Board Stuff is a tool for sharing the presentation materials.**

4. Announcements

4.1 -none-

5. Approval of minutes (10 minutes)

5.1 Approve minutes from August 9, 2012

[https://docs.google.com/document/d/](https://docs.google.com/document/d/1Lcasos13XgnGBYmYbGAIROsSaLJ5OTOa9D60rCkfPIf8/edit)

[1Lcasos13XgnGBYmYbGAIROsSaLJ5OTOa9D60rCkfPIf8/edit](https://docs.google.com/document/d/1Lcasos13XgnGBYmYbGAIROsSaLJ5OTOa9D60rCkfPIf8/edit)

**NP moved, JW 2nd, passed, JW & BG abstained**

6. Public Comment Period (limit 15 minutes)

*At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.*

**Judy Sobeloff a concern that the school is not academically challenging enough. Especially her oldest child is the older grade in a multi-age classroom.**

7. Action Items (15 minutes)

7.1 Consent Agenda

*Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.*

7.1.A. Accept Draft Financials for June (ending FY 12)

Things to note:

We are entering this new fiscal year with a higher than anticipated carryover.

\* Data correction with the state/higher than budgeted attendance: + \$17K income

\* More donations than budgeted: + \$4K income

\* Latah Community Foundation grant: + \$1K income (designated for new dishwasher expenses)

Blue Cross Grant expenditures are NOT complete.

\* This means some of what appears to be lower expenses than budgeted in last fiscal year will be spent in the upcoming year.

**Move NP, 2nd BG Unanimous**

7.2 American West Bank signature cards for current board and director.

8. Workshops

8.1 Workshop fundraising ask to Parents.

Product: Statement to parents for donations to support expeditions and fieldwork. **Melinda will draft a letter by early next week to frame the message to parents about the twice-yearly ask.**

8.2 Policy review workshop

Learning target: I can read and evaluate policy efficiently.

**Nils and Joseph will have a list of assigned reading prepared for the next meeting, and will have a calendar of planned work for the upcoming year.**

8.3 Strategic Plan meta-planning.

Product: An outline and assigned tasks to get strategic planning done by December 1, in time for visit to charter school commission.

**Jessica Bearman has been asked to provide guidance in running a strategic planning process. A meeting with a Board subcommittee is requested for later in Sept. Decisions are yet to be made about how to involve the school community (meeting, survey, etc) Time to have the community involvement happen is mid-Oct to early Nov.**

**Meeting adjourned at 9:15.**

**2012-2013 Board of Directors**

Joseph Erhard-Hudson, Chair; term expires 2013

Jennifer Whitney, Vice-Chair; term expires 2014

Brian Gardner, Treasurer; term expires 2014

Nils Peterson, Co-Secretary; term expires 2013

Melinda Schab, Co-Secretary; term expires 2015