

## COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

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Palouse Prairie Educational Organization  
Doing business as  
Palouse Prairie School of Expeditionary Learning  
Workshop Business Other Meeting

meeting date: April 27, 2015

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Current Board: Brian Gardner (BG)     Directors: Jacob Ellsworth (JE)  
Della Bayly (DB)                                Jeneille Branen (JB)  
Sarah Deming (SD)  
Amy Ball (AB)  
Greg Larson (GL)  
Jessica Long (JL)  
Carole Bogden (CB)

**Meeting called to order at 6:15 pm.**

Attending: CB, JL, SD, GL. DB arrives at 3.2 in agenda at 6:25 pm

Absent: BG

Public: JE, JB

Note Taker: GL

1. Welcome to public audience and guests (5 min)
2. Approval of agenda (5 min) AB strikes items 3.4 and 8.3 from agenda, as enrollment cap issue would best be visited at a future date.
  - SD moves to approve agenda as amended
  - JL seconds the motion
  - Vote: unanimous 'in favor'
3. Presentations & Reports (30 minutes total)
  - 3.1 Facilities Committee Report (JE)  
Facility owner Tim Brown is agreeable to a revolving year to year lease, with next year's lease to be signed a year ahead of time.  
JE continues to work with Zions bank and other banks on bonding.
  - 3.2 Report on Post Legislative Session (JE)  
JE reports on Post Legislative Session.

### 3.3 Election Committee Report (CB)

**CB reports** that Ads for board position were published in the Daily News from April 19-April 27. The add is free of charge. One candidate has been identified at this point.

### 4. Announcements (none)

### 5. Approval of minutes (10 minutes)

#### 5.1 Approve minutes from 4/13/15

[https://docs.google.com/a/palouseprairieschool.org/document/d/1Rruck\\_a29ugBhwg\\_oquEF6KJu5oxp0pZuN4\\_nYTrvW8/edit?usp=sharing](https://docs.google.com/a/palouseprairieschool.org/document/d/1Rruck_a29ugBhwg_oquEF6KJu5oxp0pZuN4_nYTrvW8/edit?usp=sharing)

### 6. Public Comment Period (limit 15 minutes)

*no comments received*

### 7. Executive Session (10 minutes)

Pursuant to Idaho code 67-2345 (a) for the purpose of reviewing input from Directors JE and JB about their expectations for salaries and other benefits in upcoming '15-'16 school year contract.

- Votes for entering executive session: GL yes, AB yes, JL yes, DB yes, SD yes, CB yes.
- Public dismissed from the room. Executive Session entered at 6:35 pm and exited at 6:55 pm.

### 8. Action Items (60 minutes)

#### 8.1 Consent Agenda

##### 8.1.A. Approve March Financial Statements

- **SD moves to approve as presented**
- **DB seconds the motion**
- **Vote: unanimous "in favor"**

#### 8.2 Approve Calendar for 2015/2016 Academic Year

JE: a large majority of teachers and a majority of families who responded to the calendar survey prefer the calendar option in which the school year ends on June 3 to the calendar option in which the school year ends on June 8.

- GL moves to approve the calendar that ends on June 3.
- JL seconds the motion.
- Vote: unanimous 'in favor.'

#### 8.3 Struck from the agenda (see item 2)

#### 8.4 Set budget priorities for 2015/2016 fiscal year.

Board members reviewed the priorities list generated by the teachers, and with this information generated a list of budget priorities for JE and Debbie Berkana the business manager to use to draft a budget for school year '15-'16.

Some questions that came up in the process were:

- How much more support does the student body need for each student with an IEP to get adequate IEP implementation?
- Is there a chance that PPSEL can get an Americorps volunteer next school year?

#### 8.5 Create timeline and assign responsibilities for Director review process.

The Director Reviews are due by the end of the school year: June 4, 2015.

- **Amy** will print color coded director reviews for each teacher, staff member.
- **Della** will present the director reviews to the teachers in person, probably at a staff meeting, and explain the importance of their feedback and the purpose of this process. Reviewers will receive a manila envelope in which to seal their evaluations. They will be instructed to return their sealed director evaluations to the Board mailbox in the PPSEL office within 7 days of receiving the forms.
- **Sarah** will distribute the Survey Monkey survey (which we have previously developed) to families, after the teacher evaluations have been received.

#### 8.6 Decide next steps in spring pledge drive. A phone list is being generated by SD which will guide telephone pledge drive.

#### 8.7 Board training opportunities: A training will be scheduled after the new board member/s are seated (After June 30 2015)

#### 9. Workshops

##### 9.1 none

**Meeting adjourned at 8:15 pm.**

#### **2013-2014 Board of Directors**

Brian Gardner, Chair, term expires 2017

Della Bayly, term expires 2016

Sarah Deming, Treasurer, term expires 2015

Amy Ball, Vice Chair, term expires 2015

Greg Larson, Secretary, term expires 2016

Jessica Long, term expires 2017

Carole Bogden, term expires 2017