

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie School of Expeditionary Learning
Business Meeting

meeting date: July 28, 2014

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Current Board: Brian Gardner (BG) Directors: Jacob Ellsworth (JE)
Della Bayly (DB) Jeneille Branen (JB)
Sarah Deming (SD)
Amy Ball (AB)
Greg Larson (GL)
Jessica Long (JL)
Carole Bogden (CB)

Meeting called to order at 6:03 pm.

Attending: CB, AB, BG, GL

Absent: SD, DB, JL

Public: JB, Rebekka Boysen

Note Taker: GL

1. Welcome to public audience and guests (5 min)

2. Approval of agenda (5 min) BG requests addition of presentation on Mission Specific Goals as 3.2. AB moves to approve agenda as ammenda, GL seconds motion, unanimous approval.

3. Presentations & Reports (30 minutes total)
 - 3.1 Status of work on director job descriptions (BG) AB and BG are drafting director job descriptions, using sample job descriptions from other school districts as a resource. AB, BG, and DB will work with directors and meet with them in the next step of this process.
 - 3.2 Misson Specific Goals (MSGs) (BG). As required in the future in our state reporting 'performance certificate,' Nils Peterson has volunteered to spearhead development of MSGs.
JB suggests that MSGs should be aligned with the schools EL credentialing process, and that EL may have assessment tools (surveys/peer reviewed

instruments) which will measure progress on MSGs. The Boars will meet with Nils Peterson in August 2014.

4. Announcements (5 minutes)

4.1 None

5. Approval of minutes (10 minutes)

5.1 none

6. Public Comment Period (limit 15 minutes)

Rebekka Boysen remarks that part time teachers at PPSEL traditionally participate full-time in the PPSEL pre-planning process at the beginning of the school year, without compensation for the increased hours.

7. Action Items (60 minutes)

7.1 Consent Agenda

7.1.A Approve expenditures for June 2014

7.1.B Approve new teacher contracts (2)

7.1.C Approve new EL contract for upcoming school year

7.1.D Approve audit contract with Hayden Ross

AB removes 7.1.C from the consent agenda to 7.7

AB moves to approve consent agenda as ammended, GL seconds motion.

Unanimous approval.

7.2 Elect board officers for upcoming year

after discussion, AB moves that SD be Treasurer, BG Chair, AB Vice-Chair, and GL Secretary. GL seconds the motion, unanimous approval.

7.3 Set meeting Calendar for upcoming year

BG presents suggested calendar for upcoming year.

AB suggests dividing responsibilities for preparation for Board meeting between Board members, relieving Chair of full burden of preparation.

AB notes that the Director Evaluation should be addressed by December, not after the new year as in last year's calendar.

BG revises August meeting date to August 14 to accomodate guest speaker's schedule.

GL moves to approve calendar as ammended. AB seconds the motion.

Unanimous approval.

7.4 Share resources for new board members

Documents from ISBA, Strategic Plan etc.

No Action

7.5 Decide if new bank signing card is needed

New bank signing card may be completed to include new Board Members and exclude ex-members.

7.6 Seek Board members to volunteer for a table at Moscow Farmers Market from 10am-12pm on Aug 2, 9, 16, 23

Two people to man the table on each of these days is desired. One goal is to help attract students to open seats, especially in second grade.

AB and CB volunteer for Aug 2, CB and BG volunteer for Aug 9.

7.7 Approve new EL contract for upcoming school year.

After clarification of a line item expense by director JB, AB moves to approve EL contract as presented, CB seconds the motion. Unanimous approval.

8. Workshops

8.1 None

Meeting adjourned at 7:28 pm.

2013-2014 Board of Directors

Brian Gardner, Chair, term expires 2017

Della Bayly, term expires 2016

Sarah Deming, Treasurer, term expires 2015

Amy Ball, term expires 2015

Greg Larson, Secretary, term expires 2016

Jessica Long, term expires 2017

Carole Bogden, term expires 2017