

# Palouse Prairie Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Monday June 20, 2016 at 6:00 PM

#### **Location**

PPCS

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#### **COLLABORATION CARING INTEGRITY**

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions· We give our most · We reflect on our vision mission values

#### **Welcome to public audience and guests**

*We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.*

*Board Members will now introduce themselves.*

*Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.*

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#### **Board Members Present**

A. Ball, C. Bogden, G. Larson, J. Long, Z. Crist

#### **Board Members Absent**

B. Gardner, D. Bayly

#### **Guests Present**

J. Ellsworth, Nils Peterson, Tiffanie Braun

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### **I. Opening Items**

#### **A.Record Attendance and Guests**

#### **B.Call the Meeting to Order**

A. Ball called a meeting of the board of trustees of Palouse Prairie Charter School to order on Monday Jun 20, 2016 @ 6:08 PM at PPCS.

### **C.Approve Agenda**

C. Bogden made a motion to Approve the agenda, recognizing that item VI C will be tabled.

J. Long seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Welcome Public and Public Comment**

### **A.Welcome Public**

### **B.Public Comment**

No comments received.

## **III. Presentations and Reports**

### **A.Plan For Organizing Board Documents**

The 'Secretary' drive on Google is open to receive/house board documents.

### **B.Update on Contact with Local Fundraising Firm**

Amy Ball has contacted White Rock Consulting, a firm which consults with non-profits and educational organizations on fundraising. Will set up a meeting with them on a date which can be attended by other board members.

## **IV. Approval of Minutes**

### **A.Approve Minutes From 5/23/16**

Z. Crist made a motion to approve minutes from the Board Meeting on 05-23-16.

G. Larson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

J. Long Abstain

G. Larson Aye

C. Bogden Abstain

Z. Crist Aye

A. Ball Aye

B. Gardner Absent

## **V. Consent Agenda**

### **A.Approve May Financial Statements**

G. Larson made a motion to Approve May financial statements.

C. Bogden seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B.Approve PPCS Facility Lease**

G. Larson made a motion to Approve PPCS Facility Lease.

C. Bogden seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Action Items**

**A.Approve Ammended FY16 Budget**

G. Larson made a motion to Approve the 2015-2016 PPCS budget as amended.  
Z. Crist seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B.Approve FY17 Budget**

Z. Crist made a motion to Approve the 2016/2017 budget as presented.  
C. Bogden seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C.Approve 2016/17 Lunch prices**

Amy Ball tabled the item.

**D.Approve Certified Staff Contracts**

J. Long made a motion to Approve all certified staff contracts for 2016/2017 school year.  
C. Bogden seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E.Approve Executive Director Contract**

Z. Crist made a motion to Approve the 215 day contract as presented.  
J. Long seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F.Board Election Results**

G. Larson made a motion to Accept the election results, in which the top two vote winners gain seats on the board. Thus, the new board members as of July 1 2016 are Nils Peterson and Tiffany Braun.  
Z. Crist seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**G.Board on Track Contract**

J. Long made a motion to Discontinue the Board on Track contract for the coming school year.  
G. Larson seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**H.Approve Check signers for FY17**

J. Long made a motion to Approve the following persons as check signers for Palouse Prairie Charter School and the Palouse Prairie Educational Organization: Amy Ball, Jessica Long, Carol Bogden, Nils Peterson, Tiffany Braun, Brian Gardner, Zac Christ, Jeneille Branen. Remove the following persons as check signers for Palouse Prairie Charter School and the Palouse Prairie Educational Organization: Greg Larson, Della Bailey, Jacob Ellsworth.  
C. Bogden seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**I.Executive Director Job Description**

JE suggests shortening the job description to one page if possible.

**J.Approve Board Meeting Dates for FY 17**

C. Bogden made a motion to Approve the board meeting dates as presented in a 13 month format, final meeting date determined to by July 31, 2017.

J. Long seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **VII. Board Workshop**

### **A.FY 16 Board Self Evaluation**

### **B.Officer Nominations and Committee Selection**

The Board discussed the officer positions and committee positions to be filled at the July Board meeting.

### **C.Board Retreat**

Retreat date set for Sunday, August 14.

## **VIII. Closing Items**

### **A.Adjourn Meeting**

G. Larson made a motion to adjourn the meeting.

J. Long seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,  
G. Larson