

Palouse Prairie Charter School

Minutes

Board Meeting

Date and Time

Monday March 28, 2016 at 6:00 PM

Location

PPCS

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions· We give our most · We reflect on our vision mission values

Welcome to public audience and guests

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

Board Members Present

A. Ball, B. Gardner, G. Larson, J. Long, Z. Crist

Board Members Absent

C. Bogden, D. Bayly

Guests Present

J. Ellsworth, Lawrence Rose architect

I. Opening Items**A.Record Attendance and Guests****B.Call the Meeting to Order**

A. Ball called a meeting of the board of trustees of Palouse Prairie Charter School to order on Monday Mar 28, 2016 @ 6:00 PM at PPCS.

C.Approve Agenda

B. Gardner made a motion to approve the agenda, correcting typographical error in Action item "I" to "4000" series instead of "6000" series.

Z. Crist seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Welcome Public and Public Comment

A.Welcome Public

B.Public Comment

No comments received.

III. Presentations and Reports

A.Presentation From Architect

Lawrence Rose presents preliminary site plans to the Board, and project budget estimates.

BG moves to approve that Mr Rose continue with his work to fulfill all the deliverables agreed upon in the school's contract with him.

GL seconds the motion.

Vote: unanimous 'in favor.'

B.Update on Logos Situation

The Logos School property is expected to be available for negotiation at an undetermined time in the future, with a minimum price exceeding the minimum price that was previously communicated to PPCS.

C.Review PPCS borrowing capabilities

Interest rate and monthly payment figures were estimated in order to determine an approximate dollar figure to be targeted in a future capital campaign to buy land and build a facility.

D.PPCS Internet Situation

JE has identified two root causes of the school's recent internet failures. One cause is the patchwork nature of the school's intranet network, having been patched together over the years by a number of parent volunteers and school staff. To fix this problem JE recommends that, in the future, the school contract with a professional IT service to build a uniform, consistently performing intranet. JE has also identified the slow internet speed and the poor service reputation of the school's current internet service provider as a source of some problems, and recommends that the school switch internet service providers when the current service contract expires.

IV. Approval of Minutes

A.Approve Minutes from 2/22/16

Z. Crist made a motion to approve minutes from the Board Meeting on 02-22-16.

J. Long seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Consent Agenda

A.Approve February Financials

B. Gardner made a motion to approve February 2016 financials.
Z. Crist seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.Approve Board of Directors and Officer Job Descriptions

B. Gardner made a motion to approve the Board of Directors and Officer Job Descriptions.
Z. Crist seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Action Items

A.Approve Flex Day for PPCS Directors

Z. Crist made a motion to approve the one time flex day for PPCS Directors to provide an additional personal day in exchange for a non-contracted day worked.
B. Gardner seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.Discuss Continued of Utilization of Board on Track

Z. Crist made a motion to continue using Board on Track's web based agenda and minute taking products.
B. Gardner seconded the motion.
The board **VOTED** to approve the motion.

C.Discuss and Approve the Parent Teacher CREW Document

B. Gardner made a motion to approve the Parent CREW plan.
J. Long seconded the motion.
The board **VOTED** unanimously to approve the motion.

D.Full Day Kindergarten

B. Gardner made a motion to approve no-fee all day Kindergarten to be offered starting with the 2016-2017 school year, with optional half-day enrollment in Kindergarten offered only for the fall of 2016.
Z. Crist seconded the motion.
The board **VOTED** unanimously to approve the motion.

E.Increase of Middle School Program by 1.0 FTE

The board discussed the benefits of adding 1.0 FTE to the middle school program. These include 1) releasing school's directors from their middle school teaching duties and 2) being able to offer a FTE position to a middle school math teacher, which is more likely to attract a strong candidate for the position than would a less than 1.0 FTE position.

F.Approve Class Sizes for 2016/2017

Z. Crist made a motion to increase the max class size in grades 3rd-8th to 24 students.
G. Larson seconded the motion.
The board **VOTED** unanimously to approve the motion.

G.Brady Bill Council of Latah County

Z. Crist made a motion to participate in the Brady Bill Council of Latah County's program by displaying their materials in the school lobby and on the school's

webpage, and agreeing to a potential presentation by one of the program's representatives at Back to School Night.

B. Gardner seconded the motion.

The board **VOTED** unanimously to approve the motion.

H Board Elections

Board members discussed the benefits of bringing skilled 'non-parent' community members onto the board.

I Approve 4000 Series Policies

Item tabled due to the late hour. AB urges board members to read ahead on all policies to be discussed at a future board meeting in order to get as many reviewed and passed as possible because many school operations and decisions hinge on the specific language of school policies.

VII. Closing Items

A Adjourn Meeting

J. Long made a motion to adjourn the meeting.

B. Gardner seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:10 PM.

Respectfully Submitted,
G. Larson