

Palouse Prairie Charter School

Minutes

Board Meeting

Date and Time

Monday February 22, 2016 at 6:00 PM

Location

PPCS

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions· We give our most · We reflect on our vision mission values

Welcome to public audience and guests

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

Board Members Present

A. Ball, B. Gardner, C. Bogden, D. Bayly, G. Larson, J. Long, Z. Crist (remote)

Board Members Absent

Guests Present

J. Branen, Janice Steffans

I. Opening Items

A.Record Attendance and Guests

B.Call the Meeting to Order

A. Ball called a meeting of the board of trustees of Palouse Prairie Charter School to order on Monday Feb 22, 2016 @ 6:10 PM at PPCS.

C.Approve Agenda

B. Gardner made a motion to approve the Agenda as presented.
C. Bogden seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Welcome Public and Public Comment

A.Welcome Public

B.Public Comment

No comments received

III. Presentations and Reports

A.Update on Facilities Loan Conversation with Zions Bank

Zions bank has a program for charter school lending. Ron at Zions discussed the terms and interest rate ranges at this current time.

B.Reminder to utilize Board on Track OKRs

On March 1, AB and ZC will have a phone conference with our Board on Track coach.

C.PPCS 2015 Annual Report

Review of the Idaho Public School Charter School Commission's 2015 Annual Report. Our school's scores in both ELA and Math proficiency from state testing data compared very favorably with local schools and with schools statewide.

IV. Approval of Minutes

A.Approve Minutes from 1/25/16

B. Gardner made a motion to approve minutes from the Board Meeting on 01-25-16 as presented.

J. Long seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Ball Aye
Z. Crist Abstain
G. Larson Aye
D. Bayly Aye
J. Long Aye
C. Bogden Aye
B. Gardner Aye

B.Approve Minutes from 2/8/16

C. Bogden made a motion to approve minutes from the Board Meeting on 02-08-16 as presented.

B. Gardner seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Ball Aye
Z. Crist Aye
C. Bogden Aye
B. Gardner Aye
G. Larson Aye

D. Bayly Aye
J. Long Abstain

V. Consent Agenda

A.Approve January Financials

B. Gardner made a motion to approve all items listed below on consent agenda.
G. Larson seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.Close US Bank Saving Account

B. Gardner made a motion to approve closing the US Bank Savings account and roll all current funds into the school's checking account.
G. Larson seconded the motion.
The board **VOTED** unanimously to approve the motion.
Because of US bank account changes which now include an account fee: " The Board authorizes the PPCS Business Manager to close the savings account at US Bank and roll the funds over into the PPCS checking account at US Bank."

C.Approve Policy 5450

B. Gardner made a motion to approve the listed policy.
G. Larson seconded the motion.
The board **VOTED** unanimously to approve the motion.

D.Approve Policy 5440

B. Gardner made a motion to approve the listed policy.
G. Larson seconded the motion.
The board **VOTED** unanimously to approve the motion.

E.Approve Ms. Bridget Berg to Fill Vacant Teaching Postion

The impending maternity leave of Ms. Call, the 5th grade teacher, will leave the school with a critical vacancy. This is a must-fill position, and the Directors have recommended Ms. Bridget Berg. Ms. Berg will apply for an alternative authorization certification. Board authorizes the hiring of Ms. Bridget Berg to fill the vacancy and recognizes that Ms. Berg will have an alternative authorization certification.

B. Gardner made a motion to approve hiring Ms Berg as 5th grade teacher, recognizing that Ms. Berg will have an alternative authorization certification in order to fill this critical vacancy.
G. Larson seconded the motion
Vote: unanimous 'in favor.' The motion carries.
B. Gardner made a motion to approve the listed item.
G. Larson seconded the motion.
The board **VOTED** unanimously to approve the motion.

F.Approve Funds Architectural Drawings

Brian Gardner made a motion to authorize the Director of Operations and Administration to hire an architect, paying fees as great as \$3,500 for preliminary planning of a new facility for the purpose of feasibility, marketing, cost estimations and financing.

G. Larson seconded the motion.

Vote: unanimous 'in favor.' The motion carries.

G.Approve 3505-3620 Policies except move policy 3575 to discussion

B. Gardner made a motion to approve the listed policies.

G. Larson seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Action Items

A.Approve 5th Grade Trip to Seattle Zoo

B. Gardner made a motion to approve the trip.

D. Bayly seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.Parent CREW

Board discusses the pros and cons of establishing a separate 501 (c)3 for a Parent Crew organization

C.Discuss Board Work Plan

AB discusses use of Board on Track OKR's in reference to the Board work plan, and also a timeline for completing policy revisions.

D.Moscow Marathon

E.Approve a version of policy 3575

B. Gardner made a motion to approve model policy 3575A for inclusion in PPSC policy manual.

C. Bogden seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A.Adjourn Meeting

B. Gardner made a motion to adjourn the meeting.

C. Bogden seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

G. Larson