

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

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Palouse Prairie Educational Organization  
Doing business as  
Palouse Prairie Charter School  
Special Meeting

April 24, 2017

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Time: **6:00 pm**

**Meeting called to order at: 6:08pm**

Attending: Amy Ball, Tiffaine Braun, Carole Bogden, Casandra Holcomb, Jessica Long, Zac Crist

Absent: Brian Gardner

Public: Erin Corwine, Jeneille Branen, Debbie Berkana

Note Taker: Zac Crist

1. Welcome to public audience and guests (5 min)

*We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.*

*Board Members will now introduce themselves.*

*Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.*

2. Approval of agenda (5 minutes) **ZC motion with addition of adding 7.0 Approve Financials, CH second, all approved**

3. Presentations & Reports (30 minutes)

3.1 Facilities Update

**An update on the facilities was provided by AB.**

3.2 Development Committee Update

**An update was provided by TB and JB on the progress of the Development Committee's work on grant applications. ZC provided brief update on the status of financing.**

4. Announcements

5. Approval of minutes (10 minutes)

5.1 Approve Minutes From 3/27/17 **CB motion, JL second, all approved**

5.2 Approve Minutes From 4/3/17 **CH motion, TB second, all approved**

[https://docs.google.com/document/d/1iF0\\_zQWaEp9CcYX5mhySFEo3ZpNvxFHdExV1qm9t\\_3E/edit](https://docs.google.com/document/d/1iF0_zQWaEp9CcYX5mhySFEo3ZpNvxFHdExV1qm9t_3E/edit)

5.3 Approve Minutes from 4/10/17 **JL motion, ZC second, all approved**

<https://docs.google.com/document/d/1OY67OqMHckHcmmfk4gVIOSavLnVvk26iSc8H7Vv9vBkl/edit#>

6. Public Comment Period (limit 15 minutes)

*At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.*

7. Action Items (60minutes)

**7.0 Approve Financials (added) TB motion, JL second, all approved**

7.1 Consent Agenda

*Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting.*

*Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.*

7.1 Develop Budget Priorities For 2017/2018

**JB presented and there was discussion around budget priorities**

7.2 Discuss Board Election Process and Timeline

**CB notified board that she has decided to re-run and therefore could no longer head the elections committee. CH was re-assigned to lead the election committee. The board authorized to pay for the ad space required to advertise for our open election.**

7.3 Discuss Executive Director Evaluation Process

**Evaluation process was discussed and board agreed to begin process to collect parent, staff, and teacher feedback to be used in the annual evaluation.**

8. Workshops

8.1 Board Ambassador Training

**ZC, JB, and TB summarized ambassador training key points for all board members**

**Meeting adjourned at 9:12pm.**

**2016-2017 Board of Directors**

Jessica Long, term expires 2017

Carole Bogden, term expires 2017

Brian Gardner; term expires 2017

Casandra Holcomb, term expires 2017

Amy Ball, term expires 2018

Zac Crist, term expires 2018

Tiffanie Braun, term expires 2019