

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions· We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie Charter School
Special Meeting

April 10, 2017

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Time: **6:00 pm**

Meeting called to order at: 6:00pm

Attending: Amy Ball (AB), Tiffanie Braun (TB), Brian Gardner (BG), Zac Crist (ZC), Jeneille Branen (JB), Casandra Holcomb (CH); arriving at 6:03 Jessica Long (JL), at 6:05 Carole Bogden (CB),

Absent:

Public: Debbie Berkana (DB), Nils Peterson (NP)

Note Taker: BG

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda (5 minutes) **Motion: BG Second: TB All Approve**

3. Presentations & Reports (10)

3.1 Update on Road Construction Conversation with Seller **(AB)**

Seller has been in contact with private road construction company. Has received an estimate of construction costs. PPCS share is estimated at \$154,557. Total land plus road cost is now \$324,957 or \$3.16 per ft. sq. Estimate includes a 10% safety margin for unexpected costs. Discussion of need to renegotiate land purchase agreement. JL will discuss with PPCS lawyer how to begin this process. PPCS lawyer will prepare letter to indicate contingency for previous agreement has not been met with respect to LID. JL will send invitation to other Board members for meeting with lawyer when new agreement to be discussed.

4. Announcements **none**

- 5. Approval of minutes **none**
- 6. Public Comment Period (limit 15 minutes) **none**

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

7. Action Items (15 minutes)

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.2 Discuss and Approve Contract with Architect

Letter of Understanding from architectural firm is reviewed. NP explains modifications to exhibit A of AIA Document B101 received previously from architects. Budget and fee have been updated and schedule of deliverables added. Goal is to prevent unexpected cost increases late in the planning process. An initial payment is required for architects to begin work. Payment of 20% of fee will provide for completion of work through the 'Schematic Design Phase' of planning.

Motion: To approve the Letter of Understanding with L Architecture+Planning (w/ updated Exhibit A) and further approve expenditure of \$19,267 to achieve completion of design work through the Schematic Design Phase of the PPCS school building project.

Motion: ZC Second: CB All Approve

8. Workshops **none**

Meeting adjourned at _____.

2016-2017 Board of Directors

Jessica Long, term expires 2017

Carole Bogden, term expires 2017

Brian Gardner; term expires 2017

Casandra Holcomb, term expires 2017

Amy Ball, term expires 2018

Zac Crist, term expires 2018

Tiffanie Braun, term expires 2019