

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie Charter School
Business Meeting

November 28, 2016

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Time: 6pm

Meeting called to order at: 6:08 pm

Attending: Cassandra Holcomb (CH), Jeessica Long (JL), Amy Ball (AB), Zac Crist (ZC), Carole Bogden (CB), Brian Gardner (BG), Jeneille Branen (JB)

Tiffanie Braun (TB) arrives 6:18

Absent:

Public: Nils Petersen (NP), Erin Corwine (EC)

Note Taker: BG

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda

Motion to approve: JL, Second: ZC all approve

3. Presentations & Reports (40 minutes)

3.5 Presentation on State of PPCS Land Acquisition

NP gives presentation covering history of land acquisition effort to date. Outlines hurdles to previously imagined deal to lease and build on Palouse River Dr. property. Describes new possible cash purchase arrangement that includes Local Improvement District to fund road completion. Presents new timeline for total land purchase and build out project that envisions

occupancy in Aug 2018.

4. Announcements (5 minutes)

4.1 Board Members Should Share Contact Information

Sign up sheet is passed to gather phone numbers

5. Approval of minutes (5 minutes)

5.1 Approve minutes from: 10/24/2016

Motion to approve: JL, Second: CH all approve

6. Public Comment Period (limit 15 minutes)

EC speaks to express excitement to see progress on land purchase and new building. As a teacher she sees the need for a better space. Has ideas for including students in the process going forward.

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

7. Action Items (60 minutes)

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.1A. Approve the October 2016 Financial Statements

7.1B. Approve 5000 Series policies excluding 5360

7.1C. Approve Policies 7210 GASB; 7320 Grant Funds; 7400 Purchasing; 7400F Time & Effort Form; 7400P Federal Procurement; 7430 Travel; 7450 Federal Cash Mgmt

Motion to approve consent agenda: BG Second: ZC all approve

7.2 Approve MOU/Resolution for Land purchase

Whereas the school has previously commissioned a conceptual design for a new school and,

Whereas the school has reviewed preliminary cost estimates and timelines of a deal to purchase land for developing a school building, and

Whereas the school has reviewed a preliminary proposal for the land development costs, and

Whereas time is of the essence and a necessary first step and good faith gesture to proceed toward the eventual purchase is obtaining a Conditional Use Permit (CUP) on the parcel to be purchased, now therefore,

The Board resolves to:

A. take actions necessary, and expend funds needed, to secure a CUP during the early months of 2017

B. seek a Purchase and Sale agreement to purchase a parcel of 2.33 acres for \$170,400 with the following contingencies:

- 1) obtaining a Conditional Use Permit satisfactory to the school by February 15, 2017, and
- 2) acceptance of a preliminary cost estimate and assessment method for a Local Improvement District (LID) to construct Sunnyside Avenue by Jan 30, 2017, and
- 3) obtaining acceptable financing by May 15, 2017, and
- 4) obtaining clear title to the 2.33 acre parcel at closing.

Motion (as above): ZC Second: BG all approve

7.3 First reading of 8000 Series policies

Policies are reviewed. JL will draft a condensed Busing policy.

7.4 First Reading of ISBA policy updates

Policies are read through with no edits proposed

7.5 Discuss and approve policy 5360

Final discussion of staff dress code policy.

Policy is amended to change 'Hoodie' to 'sweatshirt'

Motion to approve as amended: JL Second: TB all approve

7.6 Discuss need for Photo Policy

JL recounts unauthorized use of student photo in recent campaign literature. Discussion of need for stronger policy around photos of students both by outside parties and parent volunteers. No action taken at this time.

7.7 Discuss fundraising plans plans for Winter Celebration

Winter Celebration is Jan 7, 6pm at 1912 Cntr. Development Committee will draft text for an update on Land Acquisition and fundraising ask. JB will speak at the event.

7.8 Review Board Tasks for December

Surveys for Dir. Review will be ready

Draft 5 yr. budget for review

Draft Case for Support from Development Committee

First read 1000 series policies

Adopt 8000 series polices with amendments

8. Workshops (30 minutes)

8.1 Strategic Plan: Goals and Objectives

Solicitation of Community feedback began 11/28/2016

Board should comment on current draft over next 2 days

Jan. Board meeting is deadline for completion

Meeting adjourned at _____.

Jessica Long, term expires 2017

Carole Bogden, term expires 2017

Brian Gardner; term expires 2017

Casandra Holcomb, term expires 2017

Amy Ball, term expires 2018

Zac Crist, term expires 2018

Tiffanie Braun, term expires 2019