8/14/2014

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization Doing business as Palouse Prairie School of Expeditionary Learning

8/14/2014:

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Current Board: Brian Gardner (BG) Directors: Jacob Ellsworth (JE)

Della Bayly (DB) Jeneille Branen (JB) Sarah Deming (SD)

Amy Ball (AB)
Greg Larson (GL)
Jessica Long (JL)
Carole Bogden (CB)

Meeting called to order at 6:16 pm.

Attending: BG, AB, GL, DB

Absent: SD, JL, CB

Public: Nils Peterson, JB, JE

Note Taker: GL

- 1. Welcome to public audience and guests (5 min)
- 2. Approval of agenda (5 min) BG adds 7.4: action on assigning new signatories to school's checking account. AB moves to approve ammended agenda, DB seconds the motion. Unanimous 'in favor.'
- 3. Presentations & Reports (30 minutes total)
 - 3.1 Report on status of Director job descriptions (BG, AB) BG, AB, and DB to continue compiling both director job descriptions this week, with eye on 5000 series of policies and how to divide the responsibilities relating to the 5000 series between the two directors. BG and AB to meet with directors on Tuesday 8/19/14.
 - 3.2 status of multi-purpose room floor installation and back to school preparations (JE)
 - JE reports that the School has a bid to install two exit doors at the cost of \$21K, work to start 8/18/14. Building inspector brought up concerns with JE that

the multipurpose room is not permitted to be a cafeteria. According to architecht Jerry Brotonov, many school cafeterias eating areas are not permitted as cafeterias. JE to follow up with Moscow Fire Marshall Ed Button.

- Moscow School District may delay opening for two weeks due to construction delays. JE recommends that PPS follow the district's lead in deciding opening day, with main considerations being:
- without MSD bus service, average daily attendence could suffer during an important reporting period.
- the school is obligated to provided lunches that meet federal requirments, which require training to meet and to report on.
- JE recommends the board meet on 8/19, one day after the MSD makes its decision about opening day, and se the final calendar at that time.
- 4. Announcements (5 minutes)
 - 4.1 none
- 5. Approval of minutes (10 minutes)
 - 5.1 Approve minutes from 6/23/2014: AB moves to approve minutes as presented, GL seconds. 3 'in favor,' DB abstains.
 - and 7/28/2014: AB moves to approve minutes as presented, GL seconds. 3 'in favor,' DB abstains.
- 6. Public Comment Period (limit 15 minutes)

no comments received

- 7. Action Items (60 minutes)
 - 7.1 Consent Agenda
 - 7.1.A. none
 - 7.2 Mission Specific Goals Subcommittee formation
 - The effort to draft MSG and methods of measurement will be a multiyear process for the school. These goals will also be a requirement and of great importance for performance measurement in our second round of performance certification with the Public Charter School Commission. It is proposed to form a subcommittee of two board members to work with Directors and interested parties to ensure that this effort remains on track and is successful.

Action = charge subcommittee, name two board members to participate and schedule first report to board.

AB moves to form a committee with three core members: including one board member (DB) and one parent (Nils Peterson), and one director (JB) to craft mission specific goals, other stakeholders may be included in meetings. The committee will refer to WSU's adapting a rubric from WSU's "Guide to Effective Program Outcomes." The committee is expected to maintain itself for five years, and to report regularly to the Board. The Mission Specific Goals subcommittee is due to make its first report to the board during the board meeting in December 2014.

7.3 Broad responsibilities for Fundraising for FY2015

Fundraising is a perennial board project. This year we are trying the idea of making individual classes responsible for conducting certain events. A board liason to each class/event will be needed.

Discussion: Each class could be responsible for a fundraising event and for a teacher appreciation activity. BG volunteers to be the board liaison in the arena of fundraising.

7.4 Check signers.

AB moves to include all board members and both directors as check signers: Brian Gardner, Della Bayly, Sarah Deming, Amy Ball, Greg Larson, Carol Bogden, Jessica Long, Jacob Ellsworth, and Jeneille Branen.

To the removed as a check signatory is Todd Broadman.

GL seconds this motion.

Unanimous 'in favor.'

8. Workshops

8.1 Nils Peterson will lead an activity to examine the concepts contained in the PPSEL mission statement. The board will work to identify the important elements and connections within the mission statement as stakeholders contributing to the process of development for MSGs.

Meeting adjourned at 8:00 pm.

2013-2014 Board of Directors

Brian Gardner, Chair, term expires 2017
Della Bayly, term expires 2016
Sarah Deming, Treasurer, term expires 2015
Amy Ball, Vice Chair, term expires 2015
Greg Larson, Secretary, term expires 2016
Jessica Long, term expires 2017
Carole Bogden, term expires 2017