

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions · We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie School of Expeditionary Learning
Workshop Meeting

January 10, 2013

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Meeting called to order at _7:14__.

Attending: **Joseph Erhard-Hudson(JEH); Nils Peterson (NP); Brian Gardner (BG); Anthony Warn (Director)**

Absent: **Jacob Ellsworth (Teacher Rep), Della Bayly; Melinda Schab**

Public: **Greg Larson**

Note Taker: **Nils Peterson**

1. Welcome to public audience and guests (5 min)

We welcome our guests to this evening's Palouse Prairie School board meeting. The meeting is public and has a structure to meet the legal requirements on public governing boards. At the same time we strive to have the meeting reflect the values of Palouse Prairie School. Our vision is for an inclusive, respectful and supportive learning environment. The goal for this meeting is to meet our vision, our legal requirements, and our practical need to accomplish business in an efficient manner.

Board Members will now introduce themselves.

Now, we would like to welcome members of the audience. Further in the agenda is a place for comment from the public within this board meeting. Please say your name, if you wish, so we may know who is presenting.

2. Approval of agenda

NP moved; BG 2nd; unanimous

3. Presentations and Reports (30 minutes total)

3.1 Strategic Plan Process Update

One public meeting Jan 29 time 6:30-8PM. The event will be in school. Kid care provided, Possibly 7-8 kids as chaperones with younger kids. Also will have a Survey Monkey and hard copy mechanism. Also an idea box in the office to gather suggestions. Mentions of the process will appear in TuTimes._Board planning a workshop on Strategic Plan for Jan 24. May also touch on some of

these topics in workshop with LeCavalier in Jan 19. Staff will have a time for input on Jan 31.

Question about what the product should look like.

4. Announcements (10 minutes)

4.1 Board Retreat, January 19, 2012 **John LeCavalier is in town and needs to leave at noon. Possible hour on Fri evening. Start Sat 8AM light food to eat provided.**

4.2 EL National conference February 28th-March 2nd, 2013 **Scott Hardle and John LeCavalier invited Joseph to National Conf, in Baltimore. Joseph is suggesting a board member with a longer term be invited in his place. To be resolved at Jan 19 workshop. ALSO, Bromley-Vogel and Ellsworth will present a master class on Final Products.**

5. Approval of minutes (10 minutes)

5.1 Approve minutes from December 12, 2012

<https://docs.google.com/a/palouseprairieschool.org/document/d/19h4jvsGHFQ6Pm57XFSFtqNIQmSyFKNkLea2T3JAhLYU/edit>

BG moved; NP 2nd; unanimous

6. Public Comment Period (limit 15 minutes)

At this point in the agenda, members of the public are welcome to come forward, identify themselves (name and address) and speak on any topic relevant to Palouse Prairie School and not on the agenda of this meeting. The time allotted for a speaker is three minutes. The Board will refrain from responding beyond asking for a clarification. The comments presented at this time will be reviewed by the Board.

Greg shared his feeling that it was important to share school financial information with the community. He spoke about the nature of our funding as different from District (no local taxing); and the role that grants and donations play, as well as an invitation to donate. [Note: On the school website, left menu About Us/Financial Transparency has budgets, audits and other current financial information.]

7. Action Items (15 minutes)

7.1 Consent Agenda

Any member can ask to have an item removed from the Consent Agenda and considered as part of the regular meeting. These alterations to the agenda will happen at this point in the meeting. Removed items will be addressed immediately after the Consent Agenda. Consent Agenda items are not discussed and will be addressed as a single motion.

7.1.A. No items

7.2 Re-assignment of board offices

Joseph nominated Brian as Vice Chair in addition to role as Treasurer.

Brian accepted; NP 2nd. unanimous.

7.3 Revision of By-Laws

<https://docs.google.com/a/palouseprairieschool.org/file/d/0B417qTOPAIHoakhkVEFYmxPWTg/edit>

Motion to consider amendments of the school ByLaws at the Board meeting on or about Jan 24, 2013. The following two types of changes are proposed and marked in a public document:

- 1. This version has several proposed changes that seem to date from about the time of the original adoption that were not adopted. However, they seem like reasonable and important changes that the Founders omitted by clerical failures. See: Section 3.02 F; Section 5.01B; Article XI G;**
- 2. Article III refers to operating multiple schools, which was prohibited by the Commission in the original chartering process and was removed by an action of the Board in spring of 2008. The action was apparently not recorded following the instructions for modifying the ByLaws and may or may not have been properly recorded with the Idaho Secretary of State. The signed version has multiple references to school(s) in the plural. The proposed changes are to convert all references to school to the singular form.**

NP moved; BG 2nd; unanimous

Additional ByLaws revisions will be brought forward following these clean-ups.

8. Workshops

8.1 Enrollment plan and lottery for 2013-14 school year.

Motion to conduct the 2013 school lottery on March 30, 2013, with a total number of 188 seats grades K-8. Class sizes/classrooms as follows:

Grade Level	Number to be enrolled
Kinder	20
1	24
2	24
3	24
4	24
5	24
6	24

7	12
8	12

Director Warn discussed idea to maintain the current single 7-8 grade classroom, rather than adding a 2nd 7-8 classroom, and instead put effort into departmentalizing the middle school. Ellsworth has been making a proposal for departmentalized teaching with 3 teachers (1 part-time) and specialization.

NP moved to accept class sizes for purpose of starting lottery; BG 2nd; unanimous.

8.2 PCSC audit and report

Director Warn, JE-H and NP will meet Jan 25 8-9:30 to discuss preparation for PCSC staff visit Feb 20 and PCSC meeting in early April.

8.3 The Duties of the Board

To foster the board's development and succession, in this workshop we will outline those duties explicitly imposed on the board by its charter and by-laws, by the Public Charter School Commission, and by the laws of the state pertaining to both charter schools and public schools in general.

Externally mandated duties

Hire Director

Evaluate Director (legal requirements for how to evaluate)

Approve Budget and Calendar

Oversee fiscal operations

Maintain relationship with authorizer

(play a role in annual reporting to authorizer)

Statutory requirements around enforcing attendance and expulsion

(largely delegated to Attendance Court)

Create policy to govern school operations

Ensure the Board operates within its ByLaws

Ensure the Board renews its own membership

Activities that evolve out of our Mission

(discussion for next meeting)

9. Executive Session - none

Meeting adjourned at 9:06.

2012-2013 Board of Directors

Nils Peterson, Co-Secretary; term expires 2013

Joseph Erhard-Hudson, Chair; term expires 2013

Della Bayly; term expires 2014

Brian Gardner, Treasurer; term expires 2014

Melinda Schab, Co-Secretary; term expires 2015