

COLLABORATION CARING INTEGRITY

We hear and value multiple perspectives · We are comfortable being uncomfortable · We act responsibly. We are accountable for our actions· We give our most · We reflect on our vision mission values

Palouse Prairie Educational Organization
Doing business as
Palouse Prairie School of Expeditionary Learning
Workshop Business Other Meeting

9/8/2014:

Location: Palouse Prairie School Building, 1500 Levick St, Moscow ID

Current Board: Brian Gardner (BG) Directors: Jacob Ellsworth (JE)
Della Bayly (DB) Jeneille Branen (JB)
Sarah Deming (SD)
Amy Ball (AB)
Greg Larson (GL)
Jessica Long (JL)
Carole Bogden (CB)

Meeting called to order at 6:05 pm.

Attending: BG, AB, SD, CB, JL, GL; DB arrived at 6:10 pm

Absent:

Public: JE, JB, Debbie Berkana (DBk)

Note Taker: GL

1. Welcome to public audience and guests (5 min)

2. Approval of agenda (5 min)

AB moves to approve as presented, SD seconds, unanimous ‘in favor’

3. Presentations & Reports

3.1 Results of EL Implementation review (JE, JB)

JB shares the results of the Implementation review and describes how this review has guided the development of the Work Plan for this school year which focuses on two goals: 1) Curriculum mapping for each grade, 2) Analyzing and using data by students, teachers, and administrators.

AB asks JB if the Implementation Review has particular points of pride and/or points of concern. JB states that the number of ‘4 out of 5’ scores the school got is great. JB states that continuity in teaching staff year by year is crucial for the best implementation of many goals, and that higher pay for teachers, bringing their pay to parity with local

school districts, is the most important step in order for the school to raise its annual scores on the Implementation Review.

3.2 Review end of year financial reports for FY2014 (DBk)

Debbie points out that the school performed better, financially, than its budget had predicted, and received more money in donations than its target level.

4. Announcements (0 minutes)

4.1 none

5. Approval of minutes (10 minutes)

5.1 Approve minutes from 8/14/2014

https://docs.google.com/a/palouseprairieschool.org/document/d/13ZoPC8rgodVYmMbjXGLo14hG202U68OW33vS3pNZzhA/edit?usp=drive_web

AB moves to approve, DB seconds. 5 votes 'in favor, 2 'abstentions'. Minutes approved.

8/19/2014

https://docs.google.com/a/palouseprairieschool.org/document/d/1xQ23t1yQbTN2NGfWIH-wS080il1zDRaUeuWKles7bg/edit?usp=drive_web

CB moves to approve, AB seconds. 5 votes 'in favor, 2 'abstentions'. Minutes approved.

6. Public Comment Period (limit 15 minutes)

no comments received

7. Action Items (45 minutes)

7.1 Consent Agenda

7.1.A. Approve financials for 7/2014 (5 min)

SD moves to approve, JL seconds: unanimous 'in favor.'

7.2 Overview of proposed policy revision/approval process for the '7000 series' (Financial management). Using ISBA model policy as a guide the school will adopt better financial management policy to help control and track expenditures. This will be a brief informative session to outline the nature of the policies to be proposed and the timeline for their consideration and approval. (JE) **JE considers the implementation of financial controls to be a top priority for the school He reviewed ISBA's 7000 series this summer and will present his recommended selection of policies from ISBA to the board for discussion and approval this fall.**

7.3 Approve Jeneille Branen as an addition to the school credit card account.

Currently only J. Ellsworth has a card for the school account. This has caused some delay in needed purchases for Curricular materials and presents problems for operations when JE is not available.

Action= Approve JB as authorized card holder

DB moves to approve addition of JB as authorized card holder, SD seconds this motion. Unanimous 'in favor.'

7.4 Amendment to minutes of 5/29/2014

Minutes to be amended to clarify project priorities and expenditures approved for remodeling.

“The board approved work to replace flooring in the multipurpose room (south bldg.) using the Lowe’s grant plus such additional PPSEL reserve funds as needed to complete the project..

Work in the north bldg. would proceed under the following priorities:
1) completion of a permanent wall separating the middle school and elementary classroom areas, 2) Window infills with fire exits and smaller windows for ambient lighting and 3) Zoning of lighting to better match how classrooms are used. Total budget for these projects not to exceed \$25,000.” (10min)

SD moves to approve the ammendment as presented. AB seconds the motion. All vote 'in favor' except GL and JL abstain. The motion passes.

8. Workshops (30 min)

8.1 Strategic Plan Review. Discussion focuses on Goal 1a: active family engagement as crew.

Meeting adjourned at 8 pm.

2013-2014 Board of Directors

Brian Gardner, Chair, term expires 2017

Della Bayly, term expires 2016

Sarah Deming, Treasurer, term expires 2015

Amy Ball, Vice Chair, term expires 2015

Greg Larson, Secretary, term expires 2016

Jessica Long, term expires 2017

Carole Bogden, term expires 2017